

City of Marianna
Airport Commerce Park Board Regular Meeting

December 20, 2016
1:30 PM

The regular Airport Commerce Park Board Meeting was held on the above date and time. Those present at the meeting were: Byron Ward, James Hart, and John Epley. On behalf of the City, the City Manager Jim Dean and Public Works Director Joe Richey.

The minutes from the September 20, 2016 meeting were opened for discussion and there was no discussion in detail. Mr. Hart made a motion to approve the minutes with a second from Mr. Epley. All in favor. No further questions or comments were discussed.

The airport financial statements were opened for discussion. Mr. Dean updated the Board on the revenue and expenses. He explained the net loss amount represents the taxes and insurance for the Airport that were paid up front. Mr. Dean discussed with the Board the Airport's Restricted/Unrestricted Cash. Mr. Epley questioned the "Due to Gen-Ins" line of the report. Mr. Dean explained that is money owed to the general fund from the airport fund to pay for the Airport Insurance. Mr. Epley made a motion to approve the financials with a second from Mr. Hart. All in favor. No further questions or comments were discussed.

The FBO monthly reports were opened for discussion. Mr. Dean asked the board for any comments or thoughts on the fuel prices. Mr. Epley and Mr. Hart discussed fuel prices at various airports. Mr. Hart made a motion to approve the financials with a second from Mr. Epley. No further questions or comments were discussed.

The September 2016, October 2016 and November 2016 airport billing reports were opened for discussion. Mr. Dean updated the board on the hangar payments. Mr. Ward inquired about the process for delinquent tenants. Mr. Dean explained notices are sent out to tenants. No further questions or comments were discussed.

Under other business, Item 6A, Mr. Dean introduced to the Board the Engineering and Design consultants for the Airport. Mr. Lee Lewis, AVCON and Mr. John Collins updated the board on the 24 hours self-serve fuel farm relocation project. Mr. Dean updated the board on the progress of the current Airport projects; runway 18/36 extension, the environmental assessment associated with runway 18/36 extension, rehab of runway 8/26 and the Master Plan. Mr. Epley proposed to have the City take the next step to prevent/control water coming into the T-hangars by installing more rain gutters and seal the ground-to-hangar wall connection on the west end of the T-hangars. Mr. Hart made motion for the City Commission to approve funding necessary to engage an Engineering firm to find the solution to the problem with a second from Mr. Epley. All in favor. No further questions or comments were discussed.

Mr. Hart updated the Board regarding efforts are being made to have the Osprey and other military planes visit the Airport on a more frequent basis.

There being no further business the meeting was adjourned.