

CITY OF MARIANNA
COMMISSION AGENDA MEMO
NOVEMBER 27, 2017

ADMINISTRATIVE STAFF REPORT

- Subject:** Fiscal Year 2016-2017 Budget Amendments
- Detail:** At the beginning of each fiscal year, a budget is prepared by the finance department and approved by the City Commission. A budget is an estimate and the City does have unanticipated revenues and expenses during the fiscal year. As a result, budget amendments are necessary. The budget amendments presented are for the General, Utility and Airport funds.
- Recommendation:** Approve fiscal year 2016-2017 budget amendments.
- Potential Motion:** I move to approve the fiscal year 2016-2017 budget amendments for the General, Utility and Airport funds.

Prepared by: Kimberly J. Applewhite



Approved for agenda by:

City of Marianna
 Budget Amendments
 2016-2017 Fiscal Year

#001-General Fund

Cash Basis Budget Amendments

Revenues

Account #	Account Name	Debit	Credit
001-0000-314-02-00	Local Option Gas		23,000.00
001-0000-314-05-00	Electric Franchise		11,500.00
001-0000-314-06-00	Electric Service		40,000.00
001-0000-314-08-00	CST		14,500.00
001-0000-314-10-00	Disc. Road Tax		34,000.00
001-0000-335-11-01	4th Street Parking Lot	100,500.00	
001-0000-335-04-00	Local Half Cent Sales Tax		19,000.00
001-0000-335-13-00	FRDAP Mere Grant	46,600.00	
001-0000-335-14-01	Cottondale Rd. Sidewalk		198,000.00
001-0000-335-14-13	Clinton (SCOP)		580,000.00
001-0000-335-14-14	Caverns Road		18,500.00
001-0000-335-14-15	6th SCOP		133,000.00
001-0000-342-01-00	County Fire response		52,000.00
001-0000-342-09-09	2017 Dixie		25,000.00
001-0000-343-41-00	Refuse Billing		12,800.00
001-0000-369-01-00	Interest		13,300.00
001-0000-369-02-00	Asset sales		39,000.00
001-0000-369-07-00	Other Receipts		14,100.00
001-0000-369-14-05	Nuisance		37,000.00
	Extra Revenue above Budget		45,000.00
Subtotal-Revenues		147,100.00	1,309,700.00

Expenses

001-0102-521-12-01	Salaries & Benefits		58,000.00
001-0102-521-12-02	Overtime	11,700.00	
001-0102-521-12-05	Life & Health		34,200.00
001-0102-521-222-01	Vehicles	9,500.00	
001-0102-521-30-01	Patrol Cars		34,000.00
001-0102-521-30-02	Capital Outlay	56,500.00	
001-0103-522-12-01	Salaries & Benefits		33,000.00
001-0103-522-12-02	Overtime	18,000.00	
001-0103-522-12-05	Life & Health		16,000.00
001-0103-522-22-01	Vehicle & Equipment	18,000.00	
001-0103-522-30-02	Restricted Account	16,500.00	
001-0105-591-12-01	Salaries & Benefits		31,500.00
001-0105-591-30-02	Roof-PW		105,000.00
001-0106-541-12-01	Salaries & Benefits		20,000.00
001-0106-541-12-05	Life & Health		27,000.00
001-0106-541-22-01	Vehicle & Equipment	20,000.00	
001-0106-541-22-03	Yard Trash Expense		44,000.00
001-0106-541-30-01	Sweeper Truck	192,500.00	
001-0106-541-30-04	Clinton Green SCOP	579,800.00	
001-0106-541-30-10	6th St SCOP	133,000.00	

001-0106-541-30-11	Caverns Lighting	18,500.00	
001-0106-541-30-07	Act/Dev Discretionary		39,000.00
001-0106-541-30-13	4th Street Parking Lot		100,500.00
001-0106-541-30-14	Cottondale Sidewalk	208,000.00	
001-0108-572-22-02	Buildings	15,800.00	
001-0108-572-25-02	2017 Dixie	15,000.00	
001-0108-572-30-14	FRDAP MERE		46,600.00
001-1010-550-25-12	CRA		47,000.00

<u>Account #</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
Note 1	Expenses Budgeted/ Not Spent Reserves		55,000.00
Subtotal-Expenses		<u>1,312,800.00</u>	<u>690,800.00</u>
		<u>\$ 1,459,900.00</u>	<u>\$ 2,000,500.00</u>

Note 1: As can be seen from the above figures, on a cash basis, the City increased reserves by approx \$540,000 in the General Fund in fiscal year 2016-2017.

Cash Basis Budget Amendments

#401-Utility:

Revenues

<u>Account #</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
401-0000-343-21-00	Gas-Usage Charge		145,000.00
401-0000-343-21-01	Gas-Dist Charge	84,000.00	
401-0000-343-21-04	Gas-Fueling Station		19,500.00
401-0000-343-21-05	Nat Gas Installation		64,000.00
401-0000-343-369	Misc Revenues		19,000.00
401-0000-343-31-00	Water		55,000.00
401-0000-343-51-00	Wastewater		79,000.00
401-0000-353-52-00	Lechate		321,700.00
401-0000-343-81-00	JC Wastewater		43,000.00
401-0000-350-02-00	Sewer Tap		18,800.00
401-0000-369-07-71	Solar Grant		30,000.00
401-0000-369-07-58	Sunland Water Project	2,700,000.00	
401-0000-369-07-67	Water Well Project-Sunland		1,606,000.00
401-0000-369-07-75	SRF Water Penn Ave		160,000.00
401-0000-369-07-76	DEO 4 Hills Feas Study	160,000.00	
401-0000-369-07-78	Leak Detection		43,000.00
Subtotal-Revenues		<u>2,944,000.00</u>	<u>2,604,000.00</u>

Expenses

401-4141-532-12-01	Salaries and Benefits		13,800.00
401-4141-532-25-16	Credit Card Fees	11,000.00	
401-4141-532-27-01	Fuel	10,000.00	
401-4141-532-27-16	Natural Gas Purchase	188,000.00	
401-4141-532-30-01	Incentives	100,000.00	
401-4141-532-30-03	Inoization Unit		20,000.00
401-4141-532-40-00	Contingency		25,000.00
401-4242-535-19-01	Electric		37,500.00
401-4242-535-22-02	Building & Facility		16,800.00
401-4242-535-25-05	Equipment Systems	29,000.00	
401-4242-535-30-01	Belt Press Building		54,500.00
401-4242-535-30-04	Wastewater Repair		60,000.00
401-4242-535-30-27	Jet Truck	23,000.00	
401-4242-535-30-34	DEO 4 Hills Feas Study		160,000.00
401-4242-535-30-35	Solar Grant	30,000.00	
401-4242-535-40-00	Contingency		25,000.00
401-4343-533-12-01	Salaries & Benefits		21,000.00
401-4343-533-12-05	Life & Health		12,500.00
401-4343-533-22-01	Vehicles	27,000.00	
401-4343-533-22-05	Equipment Systems	21,000.00	
401-4343-533-27-02	Small Tools	12,700.00	
401-4343-533-27-12	Chemicals	10,000.00	
401-4343-533-30-01	Ground Storage		10,000.00

401-4343-533-30-04	System Repair		134,000.00
401-4343-533-30-08	Leak Detection	43,000.00	
401-4343-533-30-26	Penn Ave Water Improv	162,000.00	
401-4343-533-30-28	Water Well Sunland		1,093,000.00
401-4343-533-30-31	Clinton-Green Water	398,000.00	
401-4343-533-40-00	Contingency	23,800.00	
Note 1	Reserves	254,600.00	
Subtotal-Expenses		<u>1,343,100.00</u>	<u>1,683,100.00</u>
Totals		<u>\$ 4,287,100.00</u>	<u>\$ 4,287,100.00</u>

Note 1: As can be seen from the above figures, on a cash basis look, the City's profit was approx. \$255,000 in Utility Fund in fiscal year 2016-2017.

City of Marianna
 Budget Amendments
 2016-2017 Fiscal Year

Cash Basis Budget Amendments

#404-Airport:

Revenues

<u>Account #</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
404-344-01-00	Fuel Sales		4,200.00
404-344-02-00	Hangar Rentals		
404-344-03-00	Leases		5,700.00
404-344-25-00	MP, ALP, Map (Fed)		214,000.00
404-344-26-00	MP, ALP, Map (State)		22,000.00
404-344-27-00	Fuel Farm	288,000.00	
404-344-28-00	Airport Master Plan	283,000.00	
404-344-30-01	Terminal Improvements	150,000.00	
404-344-30-03	Extend Runway Design	100,000.00	
404-344-30-07	TI Phase 3		4,200.00
404-369-07-01	Fly In		2,350.00
Subtotal-Revenues		<u>821,000.00</u>	<u>248,250.00</u>

Expenses

404-5050-560-19-01	Electrical	7,700.00	
404-5050-560-21-01	Gen Liab. Ins		26,000.00
404-5050-560-22-02	Building & facility	12,000.00	
404-5050-560-24-05	Fly iN	4,900.00	
404-5050-560-27-01	Fuel		2,700.00
404-5050-56-27-15	Fertilizer		1,200.00
404-5050-560-30-01	Arm Mower		3,000.00
404-5050-560-30-02	Fuel farm		288,000.00
404-5050-560-30-14	FDOT-Extend Runway		100,000.00
404-5050-560-31-06	Master Plan Update		283,000.00
404-5050-560-31-16	MP, ALP, Map (Fed)	214,000.00	
404-5050-560-31-17	MP, ALP, Map (State)	22,000.00	
404-5050-560-31-21	Terminal Improvements		150,000.00
404-5050-560-31-26	TI Phase 3	4,200.00	
404-5050-560-40-00	Contingency		2,084.00
Note 1	Reserves	26,134.00	
Subtotal-Expenses		<u>283,234.00</u>	<u>855,984.00</u>

Totals

\$ 1,104,234.00 \$ 1,104,234.00

Note 1: As can be seen from the above figures, on a cash basis look, the City made a profit of about \$26,000 in FY 2016-2017.