

**CITY OF MARIANNA
COMMISSION AGENDA MEMO
REGULAR MEETING
February 6, 2018**

ADMINISTRATIVE STAFF REPORT

Subject: Historic First Bank Building
North and West Wall Improvement Project
Bid

Subject Background: The City of Marianna was awarded funding from the State of Florida, Department of State Division of Historic Resources. The City had the project designed and bid. Only one bid was received.

Presentation: Presentation by **Paul Donofro, Jr.**
Donofro Architects

Potential Motion: TBD



DONOFRO ARCHITECTS

Paul A Donofro, Jr., AIA Architect FL Reg. 11148
P O Box 861 ■ 2910 Caledonia Street ■ Marianna, Florida 32447
Ph. 850/482-5261 ■ Fax 850/482/8609

January 31, 2018

Jim Dean, City Manager
The City of Marianna
P O Box 936
Marianna, Florida 32446

RE: North / West Façade Refurbishment and Alterations
Historic First National Bank Building
City of Marianna
Marianna, Florida

Dear Mr. Dean:

I am enclosing with this letter the bid tabulation sheet along with the original bid packages as submitted by M & W Construction Company, Inc. for the North and West Façade Improvement Project at the Marianna Cultural Arts Facility at the Historic First National Bank. We have retained a copy for our files.

As you know, M & W was the only Contractor that attended the mandatory Pre-Bid Conference held on site on January 23rd, and as such, was the only bidder qualified to submit a bid proposal.

Although the bid is somewhat higher than our Opinion of Probable Cost generated last October, we feel that the bid is reasonable and if funds are available, we would recommend accepting the base bid of \$58,385.00 submitted by M & W, and entering into a construction contract in that amount, as required to move forward with this project. Our recommendation would also include non-acceptance of the Additive Alternate # 1 in the amount of \$3,942.00 for interior drywall work. Additionally, I would clarify that we would not recommend acceptance of Deductive Alternate # 2, which was included for determining the cost of constructing the exterior canopy, which is not fundable through the Historic Preservation Grant.

Also, I would remind you that there is a 5000.00 contingency included in the bid and the bid includes approximately \$1000.00 in sales tax that could be deducted from the contract cost, through self-purchase of materials by the City.

Please do not hesitate to call if you have any questions or if you would like to meet to discuss this issue in more detail.

Sincerely,

Paul A. Donofro, Jr., AIA Architect
Donofro Architects

PADjr/kk
Enclosures

NORTH AND WEST FAÇADE IMPROVEMENT PROJECT
 CULTURAL ARTS FACILITY
 HISTORIC FIRST NATIONAL BANK BUILDING
 MARIANNA, FLORIDA

	A	B	C	D	E
	CONTRACTOR	BASE BID	Alternate No. One: This is an additive alternate for adding to the base bid price the additional cost of providing and installing 5/8" painted gypsum board drywall at the interior side of the existing west exterior masonry wall.	Alternate No. Two: This is a deductive alternate for deducting from the base bid price the cost of constructing the wood framed and metal roof lean to canopy at the west side of the building.	TOTAL
1					
2					
3	M & W CONSTRUCTION	\$ 58,385.00	\$ 3,932.00	\$ (6,150.00)	
4					
5					
6					
7					
8	Opened By:				
9					
10					
11	Opened By				



**NORTH AND WEST FAÇADE IMPROVEMENT PROJECT
CULTURAL ARTS FACILITY
HISTORIC FIRST NATIONAL BANK BUILDING
MARIANNA, FLORIDA**

PROPOSAL FORM
(Revised by Addendum One)

JANUARY 31, 2018
2:00 P.M.

**TO: BOARD OF CITY COMMISSIONERS
CITY OF MARIANNA
MARIANNA, FLORIDA**

ATTENTION: Mr. Jim Dean, City Administrator

Sir:

The undersigned, hereinafter called "Bidder," having visited the site of the proposed project, familiarized himself with the local conditions, nature and extent of the work, the drawings, specifications and contract and bond requirements, proposes to furnish all labor, materials and equipment necessary and to construct:

**NORTH AND WEST FAÇADE IMPROVEMENT PROJECT
CULTURAL ARTS FACILITY
HISTORIC FIRST NATIONAL BANK BUILDING
MARIANNA, FLORIDA**

in full accordance with the Advertisement for Bids, Instructions to Bidders, contract and contract documents relating thereto, on file in the office of the Architect, Marianna, Florida, for the following bid prices:

BASE BID: FIFTY-EIGHT THOUSAND, THREE HUNDRED EIGHTY-FIVE
Dollars (\$ 58,385.00)

ALTERNATE No. 1 (ADD): THREE THOUSAND, NINE HUNDRED THIRTY-TWO
Dollars (\$ 3,932.00)

ALTERNATE No. 2 (DEDUCT): SIX THOUSAND, ONE HUNDRED FIFTY
Dollars (\$ -6,150.00)

**DONOFRO ARCHITECTS
MARIANNA, FLORIDA**

There is enclosed a bid bond, in the amount of 5% of the base bid, payable to the **City of Marianna, Florida** as the required bid deposit as a guarantee and for the purposes set out in your Advertisement for Bids and Instructions to Bidders.

The bidder hereby agrees that:

- A. The above proposal shall remain in full force and effect for a period of thirty (30) calendar days after the time of the opening of this proposal and that bidder will not revoke or cancel his proposal or withdraw from the competition within said thirty (30) calendar days.
- B. In the event the contract is awarded to this bidder, he will enter into a formal written contract with the Owner in accordance with the accepted bid within ten (10) calendar days after said contract is submitted to you, and will furnish to the Owner a Contract Performance and Material Payment Bond with good and sufficient sureties, satisfactory to the Owner, in the amount of 100% of the accepted bid. The bidder further agrees that in the event of the bidder's default or breach of any of the agreements of this Proposal, the said bid deposit shall be forfeited as liquidated damages.

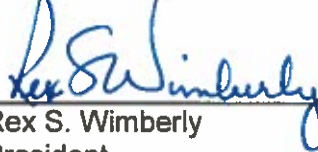
The bidder agrees to substantially complete all work from date of "Notice to Proceed" within seventy-five (75) calendar days.

Acknowledgement is hereby made of receipt of the following addenda issued during the bidding period.

ADDENDUM NO.	<u>One</u>	DATED:	<u>January 15, 2018</u>
ADDENDUM NO.	<u>Two</u>	DATED:	<u>January 17, 2018</u>
ADDENDUM NO.	<u>Three</u>	DATED:	<u>January 24, 2018</u>
ADDENDUM NO.	<u>Four</u>	DATED:	<u>January 31, 2018</u>

IN WITNESS WHEREOF, the bidder has hereunto set his signature and affixed this seal this 31st day of January 2018

M&W CONSTRUCTION COMPANY, INC.



Rex S. Wimberly
President

Florida Construction Industry Licensing Board
Certificate No: CBC057708

**DONOFRO ARCHITECTS
MARIANNA, FLORIDA**