

CITY OF MARIANNA
COMMISSION AGENDA MEMO
REGULAR MEETING
February 6, 2018

ADMINISTRATIVE STAFF REPORT

- Subject:** Solar Project – Waste Water Facility
Florida Department of Environmental Protection (FDEP)
State Revolving Fund (SRF)
Engagement Letter – WHH Enterprises
- Subject Background:** The City has been awarded funding for design of solar facility at the City’s Treatment Plant and Spray Field. The City will enter into an agreement with an engineering firm to accomplish the design work.
- This project is the first solar project for FDEP-SRF. This is relatively new technology and certainly new to the City of Marianna.
- Recommendation:** It is recommended the City engage the services of a consultant to act as the Owners Representative to provide oversight, design reviews, design calculations, and act as a technical expert for the City. The City has used WHH Enterprises, Bill Herrington, for a number of projects that required these skills, such as FPU franchise issues, and has been very pleased with his results. He has also acted as Owners Representative for other solar projects to include the City of Bartow who is just now completing a 20 acre solar farm. It is recommended to approve the Agreement with WHH Enterprises. The approval should be subject to no substantive changes recommended by the City Attorney and final approval by FDEP.
- Potential Motion:** I move to approve the Agreement and authorize the City to execute, subject to FDEP State Revolving Fund approval / concurrence.

Prepared by: Jim Dean, City Manager

Approved for agenda by: