

**CHIPOLA RIVER GREENWAY
MASTER DEVELOPMENT PLAN AND
MANAGEMENT POLICIES**



January 2012

City of Marianna

City Council

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Table of Contents

Introduction	3
General Rules	4
Hours of Operation	4
Quiet Hours	4
Plants, Animals and Rocks	5
Accidents	5
Failure to Comply	5
Aircraft Parachutes and Hang Gliders	5
Pets	5
Geocaching	6
Prohibited Activities	6
Firearms	6
Fireworks	7
Alcoholic Beverages	7
Glass Bottles	7
Aerosol Paint Cans	7
Metal Detectors	8
Erection of Structures	8
Vending and Peddling	8
Hiking, Biking and Equestrian Trails	8
Bicycles	8
Signage and Kiosks	9
Pets on Trails	9
Horseback Riding	9
Motorized Vehicles on Trails	10
Vehicles in the Park	10
Motorized Vehicles	10
Special Use Permits and Festivals	10
Festivals/Special Events	11
Fees	12
Hinson Conservation and Recreation Area	13
Hours of Operation	13

Quiet Hours	13
Watercraft	13
Primitive Camping	13
Permits	13
Sanitation Facilities	14
Garbage Removal	14
Campfires	15
Site Reservation	15
Host Campers	15

Introduction

The Master Development Plan and Management Policies is a document prepared by the City of Marianna which sets forth policies regarding the future development of the Chipola River Greenway and the rules for use. On November 3, 2009 the Marianna City Commission appointed a Master Plan Committee comprised of area experts to prepare the document. The group met for several months and invited other experts in the areas of recreational opportunities, equestrian activity, wetland delineation, archeology, park management, plant and animal habitat identification, and trail delineation. From these meetings the document was created.

The Master Development Plan and Policies should not be considered a final product that is etched in stone. Rather, it should serve as a guide for addressing issues which are important to the City at this point in time, while still allowing for flexibility in making decisions on individual projects, as long as they are consistent with the City's goals. In the future, as changes in economic or social conditions occur, updating the Plan should become a priority every five to ten years in order to address future issues in a consistent and proactive manner.

CHIPOLA RIVER GREENWAY

I. GENERAL RULES

Plants, Animals and Rocks

All plants, animals, minerals and other natural or archeological features are protected. It is unlawful to hassle, remove, alter or destroy them. Feeding of wildlife is strictly prohibited. It shall be unlawful for any person in the park to engage in commercial fishing, or the buying or selling of fish caught in any park waters.

Accidents

All accidents or suspicious activities should be reported to the City Manger or his designee. In an emergency, please call 911.

Failure to Comply with Directions of Police Officers, City Commissioner, City Official or Park Signs

No person shall fail, neglect or refuse to comply with the lawful direction or command of any Police Officer, or City Official, indicated by gesture or otherwise. No person shall fail to comply with or obey any instruction, direction, regulation, warning, or prohibition, written or printed, displayed or appearing on any park sign, except such sign may be disregarded upon order by a Police Officer or City Official.

Aircraft, and parachutes and hang gliders

It shall be unlawful to operate any aircraft of any nature or parachute within the Park, except for in an emergency or when special permission is given by the City Commission or City Manager.

Pets

Domesticated pets (i.e. cats, dogs, birds, pot-bellied pigs, horses and similar pets) are allowed, except for inside park buildings. Service animals are the only animals admitted inside park buildings. Pets must always be on a leash and never left unattended. Pets must be vaccinated for rabies and wear a collar with identifying information. Guests wishing to bring pets to the park must keep the animals under control at all times. When walking on park trails, pets must be on a leash no longer than eight (8) feet. No person responsible for a pet shall permit the pet to be on any city trail unless the pet is held on a leash. The pet shall be reined in to within four (4) feet of the responsible person

whenever it approaches or is approached by another trail user. Do not leave pets tied to a tree or post. Do not leave pets in hot vehicles.

Animal waste should be disposed of properly. No person responsible for a dog shall permit the dog to defecate upon any city trail. It is a specific defense to a charge of violating this section that the person charged immediately removes the deposit and properly disposes of it.

If at any time an animal is determined to not be under the control of its owner, the owner will be warned. A second infraction will be grounds for immediate expulsion from the park. Please remember that you must pick-up after your pets.

Geocaching

Geocaching is a popular worldwide game using Global Positioning System (GPS) equipment. The game consists of someone creating a cache (often a Tupperware container with small items and a log-in book) hiding it and posting its GPS coordinates to a website. Game, players access the website for the GPS coordinates; then use their own GPS units to find the hidden cache. Natural areas, including state parks, are favorite hiding locations.

The City considers geocaching to be benign and a legitimate public attraction to the parks when the cache sites are not objectionable to park management for resource protection or safety reasons. The geocache websites include many enthusiastic reports of geocachers enjoying the parks as families and individuals.

Geocaches may not be placed in the park without verbal permission by the City Manager or his designee. Caches should not be buried, should not contribute to trail-blazing, should not be placed in an active burn zone, should not be placed in landscaping, should not be placed on dangerous bluffs, and should not be in areas where access is prohibited or discouraged (e.g. archaeological sites or sensitive areas). No toxic or explosive substances, including batteries, lighters, matches, aerosol cans, etc., should be included in a cache. As the City utilizes prescribed burning in the park, Cache managers are responsible for any damages that may occur to their cache.

II. PROHIBITED ITEMS/ACTIVITIES

Firearms

It shall be unlawful for any person in a park to use, carry or possess firearms of any description, or air rifles, spring-guns, bow and arrows, slings or any other forms of weapons

potentially detrimental to wildlife and dangerous to human safety, or any instrument that can be loaded with and fire blank cartridges, or any kind of trapping device. It shall be unlawful for any person to shoot into park areas from beyond the park boundaries.

This section shall not prohibit any person in a park from carrying a concealed firearm if the person has a valid concealed carry endorsement issued by the State of Florida or has a valid permit or endorsement to carry concealed firearms, issued by another state or political subdivision of another state.

This section shall not prohibit any person from participating in any City of Marianna archery program or event, or an event approved by the Marianna City Commission or City Manager.

Fireworks

Fireworks (including firecrackers) are prohibited, unless provided special permission by the City Commission as part of festival activities.

Alcoholic Beverages

Consumption of alcoholic beverages is prohibited except during City-sanctioned events such as special events, within designated areas only. The City's position on City-sanctioned events and designated areas is as follows: To provide for the lawful consumption of alcohol, such areas should not be in areas open to the general public such as main use picnic areas, playgrounds, and other common areas where the potential for user conflicts has a high probability.

Glass Bottles

Glass bottles (of any shape or size) are prohibited within the park grounds.

Aerosol Paint Cans

No person in the park, except City employees or its agents, shall carry on or about his or her person a container capable of propelling paint by means of a gaseous charge. A violation of this provision will result in immediate expulsion from the park and possible further legal action.

Metal Detectors

The use of metal detectors is prohibited, unless provided one-time special permission by the City Manager or his designee to locate a lost item of value. It is illegal to remove, alter, or

destroy any natural or man-made feature or item. Therefore, anything found must be turned in to the City Manager or his designee.

Erection of Structures

It shall be unlawful for any person to construct or erect any building or structure of whatever kind, whether permanent or temporary in character, or run or string any public service utility into, upon, or across park lands, except for special written permit issued by the City Commission or the City Manager.

Vending and Peddling

It shall be unlawful for any person in the park to expose or offer for sale or rent any article or thing, or to station or place any stand, cart, or vehicle for the transportation, sale or display of any such article or thing. An exception is made as to any regularly licensed concessionaire acting by and under the authority and regulation of a special event/festival permit issued by the City Commission.

III. HIKING, BIKING & EQUESTRIAN TRAILS

Hiking, Biking and Equestrian Trails

Hiking, Biking and Equestrian Trails will be located throughout the Hinson Conservation and Recreation Area. Hikers and cyclist will share the same trails, while Equestrian users will have a separate trail in order to protect all users. When using the Hiking/Biking trails, a 15 mph speed limit will be enforced. Cyclist must yield to pedestrians when sharing a trail and give an audible warning when attempting to pass. Where an equestrian and hiking/biking trail intersect, the pedestrian or cyclist will have the right-of-way. Skaters will only be allowed on paved sections of the trail and will yield to both pedestrians and cyclists. No skateboards or other such vehicle will be allowed on the trails.

Bicycles

Bicycling is permitted on established public roads, in parking areas and on approved trails.

Trail use by cyclists:

- (a) Every person operating a cycle upon a city trail shall ride as near to the right side of the trail as practicable, exercising due care when passing a pedestrian or other cyclist.

(b) Persons operating cycles upon a city trail shall ride single file when passing a pedestrian or other cyclist.

(c) No person shall operate a cycle upon a city trail at a speed greater than is reasonable and prudent under conditions then existing.

(d) Every person operating a cycle upon a city multi-use trail shall give an audible signal before passing a pedestrian or another cyclist.

(e) Every person operating a cycle upon a city trail shall at all times exercise the highest degree of care to avoid colliding with another trail user.

Signage and Kiosks

Signage and/or kiosks will be provided at trail heads and along paths so trail users will be aware of trail rules, trail locations and other important information that may become available. As the City feels it is important to educate the public on the natural and historical aspects of the park, interpretive signage will be located in appropriate areas.

Pets on Trails

Hikers wishing to travel with their pets, must keep the animals on a leash no more than eight (8) feet long. Pets must remain under the control of the owner at all times. Dog owners and equestrians must police their animals. Pets should not be allowed to annoy or bite other trail users. Hitching posts will be provided for equestrian users at the loading area and at each trailhead and/or termination point and at any interpretive area that may be created along the trail. Dog owners and equestrians must police their animals. See sections IV and VI for more on horses and other animals in the park.

Horseback Riding

It shall be unlawful for any person in a park to ride a horse, except on designated bridle trails. Where permitted, horses shall be thoroughly broken and properly restrained, and ridden with due care, and shall not be allowed to graze or go unattended, nor shall they be hitched to any rock, tree or shrub.

It shall be unlawful to allow horses to graze outside of designated areas or to roam at-large within City Parks.

The only camping area horses are allowed in is the Equestrian Camping Area at Hinson Conservation and Recreation Area.

Motorized Vehicles on Trails

Motorized vehicles are prohibited on trail corridor, with the exception of electric wheelchairs and City maintenance vehicles.

IV. VEHICLES INSIDE THE PARK

It shall be unlawful for any person to drive any motorized vehicle on any area except the designated roads or parking areas or such other areas as may, on occasion, be specifically designated as temporary parking areas by the City Manager or his designee.

Motor vehicles

It shall be unlawful:

1. To operate a motorbike, motorcycle or other motor vehicle on trails, or cross country, or on primitive unsurfaced roadways that have been posted, signed, or barriered to prohibit vehicle use.
2. To operate a motor vehicle except on roads and parking areas designated for such purposes.
3. To operate a motor vehicle at a speed greater than that posted or to fail to obey traffic signs.
4. In all cases, a motor vehicle shall be operated in compliance with the Florida Motor Vehicle Laws as provided under *Title XXIII, Florida Statutes*, while within the boundaries of City Park.
5. Parking is only allowed in designated parking areas.
6. The speed limit within the park will be 15 mph, unless otherwise posted.

V. SPECIAL USE PERMITS AND FESTIVALS

A Special Use Permit issued by the City Commission is required for all festivals and special events and all commercial or professional filming and photography.

No person shall conduct any activity for which a permit is required unless:

1. Such permit has been issued;
2. All terms and conditions of such permit have been or are being complied with; and
3. The permit is kept on hand at the event, so as to be available for inspection by Police or Municipal Development Department employees.

Festivals/Special Events

Whenever an individual or group wishes to hold a festival or special event it is necessary to obtain a special use permit from the Marianna City Commission. No such act or activity

shall be implemented or commenced prior to or while waiting for written approval from the City Commission. The permit may be granted upon such terms and conditions as the City Commission shall deem reasonable to impose, and shall authorize the permitted acts or activities only insofar as they are performed in strict accordance with the terms and conditions thereof. Permits shall be applied for on forms prepared and provided by the Municipal Development Department, which shall require such information as the Department may deem appropriate for the review and evaluation of the permit application. The City Commission may require a fee for the issuance of a permit. The City Commission may require the applicant post a bond in an amount sufficient to ensure full compliance with the terms and conditions of the permit. The decision to post the bond will be based on the following factors:

1. The location of the event and such location's vulnerability to damage;
2. Whether the event or any activities associated with the event present a high risk of property damage;
3. The number of people expected to be in attendance;
4. The type of equipment to be brought onto the site;
5. The number of days the permittee will occupy the site; and
6. The season in which the event will take place.

The City Commission may require the applicant to obtain personal liability insurance for the event, naming the City of Marianna as additional insured's. The decision on whether to require insurance will be based on the following factors:

1. Whether the special event or any activities included as part of the special event present a risk of personal injury or property damage;
2. Whether the special event involves the sale of food;
3. Whether the special event involves over 2,000 participants, or a large number of participants relative to the size of the site; and/or
4. Whether the special event involves transportation and installation of heavy equipment, or the installation of a stage or other temporary structure.

Failure to comply with the terms and conditions of any permit shall be a violation of these rules. If, upon expiration or termination of the permit, it is determined that a permittee has

not complied with the terms and conditions of the permit, or has violated any law, ordinance, statute or rule, then the following rules shall apply:

1. Any bond provided as security for a permittee's performance with the Department shall be forfeited and retained by the City to the extent necessary to remedy, or compensate the City for, the damages caused by such acts, omissions, or violations;
2. The permittee, together with his or her agents and employees who violated such terms and conditions or provisions of law, ordinance, statute or rule, shall be jointly and severally liable for any additional sum necessary to correct or compensate the City for such damages; and
3. Neither forfeiture of any security, nor payment, nor recovery for such damages shall in any way relieve the permittee of civil or criminal liability arising from the violation of any law, ordinance or rule.

Fees for Festivals

1. Non-profit, charitable organization 501(c)(3) corporation: fees for participants and staff can be waived for community based events where there is no cost to the park. Park should consider serving as a co-sponsor as a community relations opportunity.
2. Non-profit, non-charitable organization: will be charged an appropriate fee to recover all costs to the park.
3. Applicants conducting any marketing or promotional activities prior to final execution of the required special use permit will be conducting such activity at their own risk and must include "Chipola River Greenway, Hinson Conservation and Recreation Area" in the marketing or promotional activities.
4. The permittee, together with his or her agents and employees, who has violated such terms and conditions of the Law, Ordinances, Statutes or Rules will not be allowed use of the property again in the future.

VI. HINSON CONSERVATION AND RECREATION AREA

Hours of Operation

People may enter and use the park between sunrise to sunset. Primitive campers are discouraged from entering and leaving the park after dark unless for an emergency. The hours of operation may be extended for special events and festivals approved by the City Commission. Whenever a threat to public health or safety exists in any park resulting from any natural cause, explosion, accident or any other cause, or by riot or unlawful assembly or activity, the City Commission or City Manager may close the park or any part thereof to the public for such duration as deemed necessary to ensure the safety and well-being of the public. No person shall enter or remain in any park without the permission of the Commission or City Manager when the park is closed to the public.

Quiet Hours

11:00 p.m. to 7:00 a.m., unless a City authorized event is taking place. All generators and music must be turned off. Voices and noise must be kept down.

Watercraft

The canoe launch is provided for non-motorized watercraft only. Use to launch motorized watercraft is prohibited, except for in emergency situations by emergency personnel.

Primitive Camping

Primitive campsites will consist of leveled open space. They will only be located in designated areas within the property and will be marked by guide posts in the ground at each spot. Camping outside established spots will be prohibited. Horses will only be allowed in Equestrian Camping Areas.

Permits

A permit for primitive camping will be required for each camp site and will be issued by the Marianna Police Department during park operating hours (from sunrise to sunset). "Check-In" must be done in person at the Marianna Police Department and a copy of the permit holder's Drivers License or other state-issued form of identification must be presented. The permit will indicate the "check-in" date and "check-out" date for each campsite. Earliest "Check-In" will be 3:30 and latest "Check-Out" will be noon (12:00 pm). If a camper wishes to extend a stay they should contact the Marianna Police Department prior to noon on the scheduled day of "Check-Out." Campers must arrive and "setup" prior to quiet hour. Any

camper arriving by boat or other watercraft is subject to the same rules and conditions as those arriving by land vehicle.

In no case will a permit be issued to any individual under the age of 18. Those under the age of 18 must be accompanied by an adult of at least 25 years of age. In cases where large groups of youths require several campsites, there shall be at least one adult 25 years of age or older per each ten (10) children.

A permit fee of \$20 will be charged and payment will be accepted in the form of a check for the exact amount due. Each permit admits up to eight people overnight on one site and covers one vehicle. There is an extra fee of \$5 for each additional vehicle. Groups larger than eight (8) will be required to rent and occupy additional sites at no more than eight people per site. Children under the age of six (6) will not count toward the eight (8) person limit. Campsites are subject to availability and are provided on a first come, first serve basis. No reservations will be taken. Fees may be waived by the City Manager or his designee in cases where the group has taken on an approved service project that benefits the park.

When demand is great, the maximum length of stay will be 14 days. The City Manager or designee may extend a camper's stay during periods of low demand once the camper is registered and on-site. Visitors may stay up to 21 consecutive nights before they must leave for one week. The City Manager or designee may permit the same campers up to eight weeks aggregate occupancy in any one park in a six month period.

Sanitation Facilities

No sanitation facilities will be made available to primitive campers. Campers will be required to use portable sanitation facilities or use appropriate sanitation disposal procedures. All solid human waste should be buried in "cat holes" at least six (6) inches deep, at least 200 feet from any water source, and at least 100 feet from any campsite.

Garbage Removal

Campers will be responsible for removing any garbage from their campsites before they leave. Trash bins will be provided at public areas when available. Large amounts of trash must be packed out of the park. Campers will be required to leave each camp site in better condition than which they found it. Campsites will be kept tidy and free of any refuse or debris that could blow into other areas. If at any time it is determined that the site does not meet this requirement, the permit holder will be warned. A second infraction or failure to comply will result in immediate expulsion and banning from the park facilities.

Campfires

Campfires may be built in specified areas only. Gathering or chopping firewood is prohibited. Please be aware that fire restrictions may be implemented at any time. Do not leave fires unattended. Campers will be responsible for their fires, whether in a fire ring or a cooking apparatus, at all times and will not leave them unattended. When the camper must leave a fire, the fire will be put out cold and the ashes scattered to avoid rekindling of the fire.

Site Reservation

The placement of camping equipment on a campsite for the purpose of reserving that site for future use is prohibited. Personal property left for such a purpose is subject to immediate impoundment. Any property left unattended in excess of twenty-four hours is also subject to impoundment. Impounded property may be sold pursuant to ***Section 22-81, Marianna City Code.***

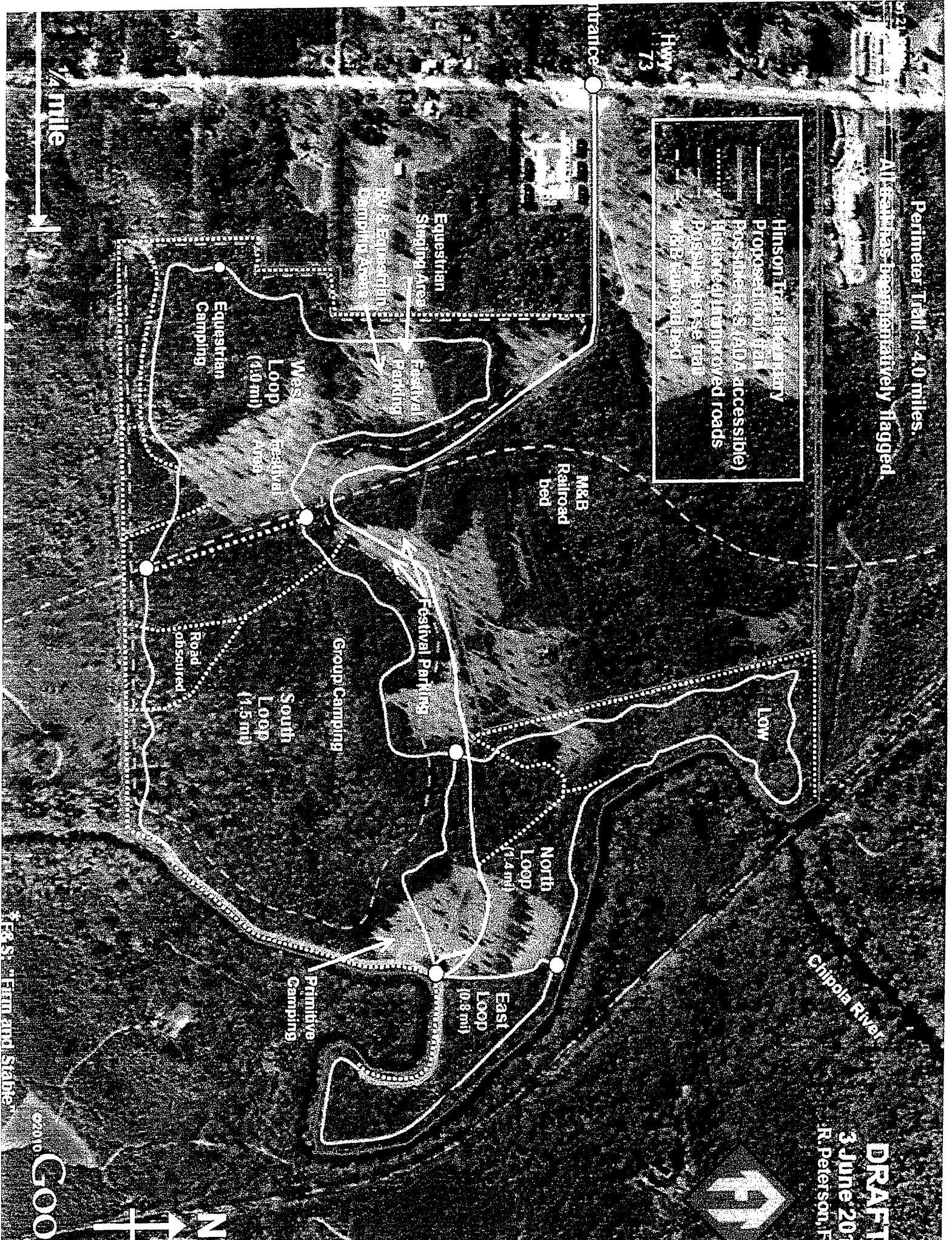
Host Campers

The City will make use of a Host Camper to help patrol the park and perform minor maintenance tasks. A Host Camper must be at least 21 years of age, must agree to a background check, and, if granted a position, must sign a liability waiver and agreement. Host campers must be available for a minimum of two weeks and a maximum of 90 days. They must also be available to volunteer at least 20 hours per week which may include weekends and holidays. Host sites may or may not offer water and electric hookups.

After the interview process, if selected for a host camping position, the host camper must provide their own camping equipment, set a good camping example by maintaining a clean and orderly campsite, follow all park rules and while on duty wear their official Hinson Recreation and Conservation Area Host Camper t-shirt.

Perimeter Trail ~ 4.0 miles.
All paths have been tentatively flagged.

Hinson Trail boundary
Proposed trail flag
Possible FCS (ADA accessible)
Historic/improved roads
Possible horse trail
M&B Railroad bed



DRAFT
3 June 2011
R. Peterson, FI

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Florida Trail Association
 Preliminary Assessment and Work Plan Budget
 Project Location: Hinson Conservation Area, Marianna Florida
 Land Managers and Partners: City of Marianna Florida / Florida Office of Greenways and Trails
 Project: 4 mile trail system, optional supplemental and interpretive enhancements



Estimated Expenditure

Trail System Construction

Administration.....	\$ 700
Program Support.....	\$2,600
Project Promotion.....	\$ 400
Travel Costs.....	\$ 600
Volunteer Support.....	\$ 700
Tools/Equipment.....	\$1,600
Safety Materials.....	\$ 800
Consumable Supplies.....	\$ 600

Total estimated costs to create primitive 4 mile trail system...\$8, 000

Trail System Enhancement

*additional costs for program support and administration not included.
 Additional costs will be proposed at the time enhancement needs are defined.

Construction Materials.....	\$ 600
10 Ft Trail Bridge Design and Construction.....	\$ 1,400
12 Ft Trail Bridge Design and Construction.....	\$ 1,800
Kiosk Design and Construction (2).....	\$ 1,400
Trailside Bench Construction (5-6).....	\$ 1,300
Recreation / Education Area Development	\$ 600
Interpretive Map Design and Production.....	\$ 900
Trailside Interpretive/Educational Sign Plan and construction...	\$ 1,200