

City of Marianna Special Meeting

July 19, 2022
Immediately following Workshop discussion

Old City Hall Commission Room
2898 Green Street
Marianna, FL 32446

Join By Zoom
Dial: 929-205-6099
Meeting ID: 841 4316 3638

1. Call To Order

2. Roll Call

Mayor and Commissioners

Kenneth Hamilton - Mayor/Commissioner District 5

John Roberts - Mayor Pro Tem/Commissioner District 2

Travis H. Ephriam - Commissioner District 1

Rico Williams - Commissioner District 4

Allen Ward, II - Commissioner District 3

3. Other Policy Matters

3.A. Staff Report: 2022-2023 Millage Rate In July(Rev)

Documents:

[STAFF REPORT 2022-2023 MILLAGE RATE IN JULY.PDF](#)

3.B. Purchase Of TruNarc Handheld Narcotics Analyzer

Documents:

[AGENDA - TRUNARC HANDHELD NARCOTICS ANALYZER.PDF](#)

[TRUNARC NARCOTICS ANALYZER PO REQUEST.PDF](#)

4. City Manager/Administrative Reports

4.A. Groundbreaking Ceremonies

July 25 at 8:00 - Chick-Fil-A

August 9 at 8:00 - Blue Sky Building

4.B. Request For Proposal (RFP) 2021-03

Documents:

[AGENDA ITEM RFP 2021-03.PDF](#)

5. Adjourn

The City of Marianna is an Equal Opportunity Employer and a Drug-Free Workplace. In accordance with the adopted Section 504 Policy, the City will take affirmative steps to reasonably accommodate the disabled and ensure their needs are equitably represented in City programs and activities. Pursuant to Title VI and the Civil Rights Act of 1964, the City will not exclude from participation in, deny the benefits of, or subject to discrimination anyone on the grounds of race, color, national origin, sex, age, disability, religion, language, income or family status. For assistance with EEO, Title VI or Section 504 matters contact Julie Chance at 850-482-4353. The City also has a Fair Housing Ordinance. For assistance with Fair Housing matters contact Kay Dennis at 850-482-2786. In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in this meeting should contact the City Clerk's Office at 850-482-4353 no later than 3 days prior to the meeting. City Hall is located at 2898 Green Street, Marianna, FL.

CITY OF MARIANNA
COMMISSION AGENDA MEMO
JULY 19, 2022
4:30 PM

ITEM# _____

ADMINISTRATIVE STAFF REPORT

Subject: Establishment of Millage Rate for TRIM Notice, FY 2022-2023

Subject Background: The City is required by Florida Statutes to submit for TRIM purposes, a tentative tax millage rate to the County Property Appraiser to be mailed to all property owners in the City.

The TRIM effort establishes a maximum ad valorem tax rate that the City may use in preparing the FY 2022-2023 budget. A tax rate lower than the TRIM may be ultimately approved, however, a higher rate is prohibited, unless each taxpayer within the jurisdiction is notified. The current year millage rate is **2.9985** and we are proposing to leave the millage rate at **2.9985**. The current year rolled-back rate is 2.8742. The City's property values increased which resulted in a lower rolled back rate. If the City adopts a millage rate at 2.9985, this will result in a tax increase of 4.32%.

Recommendation: Set the tentative millage rate for TRIM purposes at **2.9985** mills.

Potential Motion: I move to set the FY 2022-2023 tentative millage rate for TRIM purposes at **2.9985** mills.

Prepared by: Kim Applewhite, City Clerk Approved by: Jim Dean, City Manager

CITY OF MARIANNA
COMMISSION AGENDA MEMO
SPECIAL MEETING
July 19th, 2022

ADMINISTRATIVE STAFF REPORT

- Subject:** Purchase of TruNarc Handheld Narcotics Analyzer
- Subject Background:** The Marianna Police Department has received a grant from the Florida Department of Law Enforcement in the amount of \$25,231.00 towards the purchase of a handheld narcotics analyzer. This analyzer will allow the police department to test suspected narcotics without being exposed to the narcotics or removing it from its original packaging. The police department has received two quotes for a handheld narcotics analyzer. A third distributor was contacted but advised they could not provide a quote. The lowest quote obtained was from Thermo Fisher Scientific in the amount of \$27,645.97. The total amount owed by the police department, \$2,414.97 will be deducted from the Police Protection Services Account within the police department budget.
- Thermo Fisher Scientific - \$27,645.97
Advanced Covert Technology- \$28,514.00
Federal Resources- Advised they could not provide quote due to Thermo Fisher Scientific being Sole Source by Thermo Fisher Scientific in Florida.
- Recommendation:** It is recommended the City approve the purchase of the TruNarc Handheld Narcotics Analyzer.
- Potential Motion:** I move to approve the proposed purchase of the purchase of the TruNarc Handheld Narcotics Analyzer from Thermo Fisher Scientific in the amount of \$27,645.97.

Prepared by: Hayes Baggett, Chief of Police/ T.S.

Approved for agenda by:

**CITY OF MARIANNA
PURCHASE ORDER REQUEST**

Date Submitted: 07/12/2022 Date Needed: ASAP
 Department: Police Division: Patrol
 Account Description: FY18 JAG Residual Grant Number: _____


Quantity	Item Description	Price	Total
1	TruNarc Unlimited Model with 2 years of warranty	\$27,063.00	\$27,063.00
1	TruNarc Solution Kit (Type H) for identification of Heroin and other special narcotics. Kit includes 100 Test Sticks and 100 Solution Vials with Ethanol	\$582.97	\$582.97
	Grand Total		\$ 27,645.97

Three Quotes When Applicable:

Company Name	Price Quote
1: Thermo Fisher Scientific	\$: 27,645.97
2: Advanced Covert Technologies	\$: 28,514.00
3: Federal Resources	\$: Can't Provide

Vendor Information

Company: Thermo Fisher Scientific
 Address: 5907-D Hampton Oaks Parkway
 City, State, Zip: Tampa, FL, 33610
 Telephone: 407-952-1077
 Fax: _____

Department Head:  Date: 07/12/2022



Fisher Safety

Fire and Emergency Services

PRICE QUOTATION

(Good until August 31, 2022)

DATE 7/12/22	FISHER SAFETY SALES REP Buddy Mills (407)952-1077 Buddy.mills@thermofisher.com	PAGE NO. 1 of 1
CUSTOMER NAME Marianna Police Department	ATTENTION: Captain Tyler Scarborough	
ADDRESS 2890 Green Street	PHONE 850-526-3125	
CITY, STATE, ZIP CODE Marianna, FL 32446	FAX	
ESTIMATED SHIPPING DATE(S) 30 Days		
QTY 1	UOM 800-01042-01	PART NUMBER
	DESCRIPTION TruNarc Unlimited Model with 2 years of warranty. Includes factory repair, loaner units when available and 24/7 technical support. Companion PC TruNarc admin software, unlimited access to TruNarc eLearning course and free basic software updates to core narcotics library are provided for the life of the instrument. Includes TruNarc on-site instructor led training for up to 12 students within the Continental United States-expires 9 months after date of purchase.	LIST \$27,900.00
		PRICE \$27,063.00
		TOTAL AMOUNT \$27,063.00

1	810-01462-01	TruNarc Solution Kit (Type H) for identification of Heroin and other special narcotics. Kit includes 100 Test Sticks and 100 Solution Vials with Ethanol. Note that because of the Ethanol, this product ships as a Hazardous Goods shipment. The shelf life for Type H-sticks is approximately one year from shipment.	\$601.00	\$582.97	\$582.97
		Please send PO's to Buddy.mills@thermofisher.com			
		TOTAL			\$27,645.97

Notes: Shipping is free of charge



Advanced Covert Technology
 P.O. Box 3234
 Evans, GA 30809
 (706) 496-8275
 info@act-sales.com
 Visit us at www.act-sales.com

Quote 220678

ADDRESS Marianna Police Department ATTN: ACCTS PAYABLE 2890 Green Street Marianna, FL 32446	SHIP TO Marianna Police Department ATTN: TYLER SCARBOROUGH 2890 Green Street Marianna, FL 32446	DATE 07/11/2022	TOTAL \$28,514.00	EXPIRATION DATE 10/11/2022
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SALES REP
Hayden Cormier

DATE	ACTIVITY	QTY	RATE	AMOUNT
	MISC TacticID-N Plus - Handheld Raman system with a library of over 1000 narcotics, pharmaceuticals, cutting agents, and precursor spectras. The library material is traceable and spectra are embedded in a colsed system that cannot be modified by the user. Color-coded results and GHS and NFPA704 safety info displayed on high-brightness and resolution screen. Includes on-board camera. Touch screen and button operation. IP-65 housing is dust proof, water resistant, and washable. Reports downloadable to USB for computer free operation. Patented 785nm Cleanlaze narrow linewidth, wavelength-stabilized excitation laser with adjustable power up to 300mW. Spectrometer covering 176-2900cm-1 of Raman shift at a center resolution of around 9cm-1 @ 912nm. Data communication via Wi-Fi, USB, or Ethernet. All Software included. Sampling accessories also included: TacticID vial adapter, point and shoot adapter, TacPac adapter, and Calibration bap with bui	1	25,725.00	25,725.00
	MISC Mira Narcotics ID Kit	10	19.00	190.00
	MISC Right Angle Adaptor	1	399.00	399.00
	MISC Installation service for TacticID. Includes labor, travel and up to 2 hours of instrument familiarization	1	2,080.00	2,080.00

SUBTOTAL 28,394.00
SHIPPING 120.00

TOTAL **\$28,514.00**

Re: SPAM-MED: Re: TruNarc Quote- Marianna Police Department

7/12/22 9:14 AM

From: "Caroline Hurd" <caroline.hurd@federalresources.com>

To: ScarboroughTJ@flcjn.net

Hi, I have been informed there is another Distributor already working on this requirement with your department and we are unable to provide a price quote.

Caroline Hurd

Manager-First Responder Solutions

Federal Resources Operations Center

Stevensville, MD 21666

caroline.hurd@federalresources.com

M: 410.200.5777

F: 410.643.7701

w: federalresources.com



ONE TEAM. MULTIPLE MISSIONS.

On Tue, Jul 12, 2022 at 9:03 AM Scarborough, Tyler Marianna PD <scarboroughtj@flcjn.net> wrote:
Yes we are.

*Captain Tyler Scarborough
Marianna Police Department
2890 Green Street
Marianna, Florida 32446
(850) 526-3125*

ScarboroughTJ@flcfn.net

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From: "Caroline Hurd" <caroline.hurd@federalresources.com>
Sent: 7/11/22 10:44 PM
To: ScarboroughTJ@flcfn.net
Subject: SPAM-MED: Re: TruNarc Quote- Marianna Police Department

Good evening, I am waiting to hear back from Thermo on your request. Are you looking for standard 1 yr warranty?

Caroline Hurd

Manager-First Responder Solutions

Federal Resources Operations Center

Stevensville, MD 21666

caroline.hurd@federalresources.com

M: 410.200.5777

F: 410.643.7701

w: federalresources.com

On Mon, Jul 11, 2022 at 11:49 AM Scarborough, Tyler Marianna PD <scarboroughtj@flcjin.net> wrote:

Mrs. Hurd,

I called and left you a voice mail. I spoke with Karl who gave me your information. I am trying to obtain a quote to purchase a TruNarc system for our department. We have received funding and are looking to purchase. You can either email me or call me at 850-526-5047 or my cell is 850-573-6343.

Thank you

Captain Tyler Scarborough
Marianna Police Department
2890 Green Street
Marianna, Florida 32446
(850) 526-3125
ScarboroughTJ@flcjin.net

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"This message may contain Noble Supply & Logistics Privileged/Proprietary information. If this email is not intended for you, and you are not responsible for the delivery of this email message to the addressee, do not keep, copy or deliver this email message to anyone. Please destroy this email in its entirety and notify the sender by reply email. Your cooperation is appreciated."

Attachments:

CITY OF MARIANNA
COMMISSION AGENDA MEMO
July 19, 2022

ADMINISTRATIVE STAFF REPORT

Subject: Request for Proposal (RFP) 2021-03
Public Meeting

Subject Background: RFP 2021-03 was advertised on July 7, 2022 and will close on August 16, 2022 at 2:00 PM. There will need to be a Public Meeting advertised since there are 2 commissioners on the review committee, which will meet August 19, 2022 to review RFP.

Recommendation: N/A

Potential Motion: N/A