

**CITY OF MARIANNA**  
**COMMISSION AGENDA MEMO**  
**January 5, 2021**

**ADMINISTRATIVE STAFF REPORT**

**Subject:** M.E.R.E. Complex Concession Stand Contract

**Subject Background:** The City Parks and Recreation Department entered into a contract with Scott & Pam Phelps on February 8, 2016 for concession services at the MERE Complex. This contract was for 5 years and expires on January 1, 2021. Attached with this agenda is a copy of the contract. Under item #2, the City has the option to renew the contract at the city's request. Scott Phelps has expressed interest in renewing the contract for another 5-year term if the City would like. Mr. Phelps has also expressed that they would increase the payment by \$50.00 per month, bringing total payment to \$700.00 per month paid to the city.

**Recommendation:** Staff recommends renewing MERE Concession contract with Scott & Pam Phelps for an additional 5-years.

**Potential Motion:** I move to approve the recommendation.

Prepared by: Clay Wells, Recreation Director