

MARIANNA CITY COMMISSION
REGULAR MEETING
JANUARY 5, 2021
6:00 PM
2898 Green Street, Marianna, FL 32446
Join by Zoom:
929-205-6099
Meeting ID: 826 1403 4383

The Marianna City Commission met for a regular meeting on the above date and time. Mayor Ephriam called the meeting to order. City Clerk, Kimberly J. Applewhite, called the roll. Members present were: Mayor Travis Ephriam, Kenneth Hamilton, John Roberts, Allen Ward, II and Rico Williams.

Mayor Ephriam gave the invocation and led the Pledge of Allegiance.

Upon a motion by Commissioner Roberts, with a second by Commissioner Williams, the Commission voted unanimously to approve the agenda as presented.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ward, the Commission voted unanimously to approve the minutes for December 2020.

Melinda Gay, Administrator for the Marianna Health & Rehab Center, was present to give an update on the City. The Center continues to give COVID tests to staff based on the county positivity rate. The census is still down at 63.74% for November 2020.

Tiffany Garling of the Jackson County Chamber of Commerce was present to report to the Commission that they had received an Enterprise Florida Grant to develop a website that markets the Marianna Airport and the Commerce Park.

John Garrett of Wheeler Emergency Management Consulting gave an update on the FEMA requests for reimbursement. Wheeler is currently submitting requests for assistance to FEMA for Hurricane Michael, Hurricane Sally and the COVID-19 crisis.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ward, the Commission voted unanimously to authorize payment of invoices 18-7028 and 19-7114 for a total of \$28,430.00 to Wheeler.

At this time Mayor Ephriam opened the public forum. Members of the audience were given the opportunity to discuss any issue not on the agenda.

Willie Mack of 4095 Circle Drive appeared before the Commission to discuss the holding pond near his house. The cleaning of the pond has begun and he also would like to see the growth around the banks addressed as well.

Chalmers Wilson of 4271 Clay Street appeared before the Commission to request speed bumps be installed on Clay Street due to traffic and noise. City staff will look into it and bring back to February meeting.

At this time a public hearing was opened.

Evan McCallister of David H. Melvin, Inc. was present to hold a public hearing / public on the Hometown Revitalization Program. This is a CDBG application process. The grant will be used to fix commercial areas. Mr. Wilson spoke about different ideas. No action was taken as this was public information only.

The public hearing was closed and the regular meeting resumed.

Marianna Municipal Development presented the Commission with the December 2020 Planning and Development Report.

The City of Marianna historically uses the old Marianna Middle School Gym for City league basketball during the school year and since there is always JCSB staff on campus during the season. However, this year the Middle School has moved to its new campus. Jackson County School Board (JCSB) has agreed to allow the City of Marianna to use the old MMS gym for City league basketball, at no cost other than maintaining the premises in and immediately adjacent to the property.

Upon a motion by Commissioner Roberts, with a second by Commissioner Hamilton, the Commission voted unanimously to approve the lease with the changes explained by City Manager Jim Dean.

Florida Department of Environmental Protection (FDEP) State Revolving Fund (SRF) SG320251 / WW320250 – Amendment #1 Grant and Loan Agreement design.

The City received a grant and loan to fund design for upgrades to the City's WasteWater Treatment Plant (WWTP). The services described under the terms of the grant have not been completed, specifically the bidding and award services. The agreement referenced above needs to be extended to change the maturity and first payment due date.

Upon a motion by Commissioner Roberts, with a second by Commissioner Hamilton, the Commission voted unanimously to approve Amendment #1 to change the maturity and first payment due dates under the current agreement on the WWTP upgrade.

Upon a motion by Commissioner Roberts, with a second by Commissioner Williams, the Commission voted unanimously to approve Resolution #2021-06 – Adoption of Bicycle and Pedestrian Plan.

Upon a motion by Commissioner Roberts, with a second by Commissioner Williams, the Commission voted unanimously to approve Resolution #2021-08 – Complete Streets Policy.

Due to reductions in FDOT revenue from COVID, the FDOT has reduced the City's FY 2021 funding from \$1.5M to \$279,365. The \$1.5M 2021 funding was scheduled to be year one-of-four in order to accumulate necessary funding to rehab reconstruct Runway 8-26 in FY 2023. The projected estimated 8-26 runway rehab reconstruct cost is between \$3.3M and \$3.5M. The City has the option to re-allocate the \$279,365 with the \$800,000 available in FY 2022, in order to construct a ten (10) unit T-hangar. This option was discussed in length at the last Airport Commerce Park Board (ACPB) meeting on December 16, 2020. We currently have three-eight unit T-hangars with a 100% occupancy rate and an average waiting list of approximately six (6) to eight (8) months.

Upon a motion by Commissioner Roberts, with a second by Commissioner Williams, the Commission voted unanimously to follow the ACPB recommendation to re-allocate the \$279,365 with the \$800,000 available FY 2022 in order to construct a 10-unit T-hangars.

The City Parks and Recreation Department entered into a contract with Scott and Pam Phelps on February 8, 2016 for concession services at the MERE Complex. This contract was for 5 years and expires on January 1, 2021. Item #2 of the contract the City has the option to renew the contract at the City's request. Scott Phelps has also expressed interest in renewing the contract for another 5-year term if the City would like. Mr. Phelps has also expressed that they would increase the payment by \$50 per month, bringing the total payment to \$700 per month paid to the City.

Upon a motion by Commissioner Roberts, with a second by Commissioner Williams, the Commission voted unanimously to renewing the MERE Concession contract with Scott and Pam Phelps for an additional 5-year term.

Commissioner Williams still has concerns about the safety of the railroad crossings in Marianna. The contractor installing the fence at Orange Hill Cemetery said it would be completed by the end of the month. Mayor Ephriam stated Carmen Smith wants to have a Habitat work day and a volunteer day to cleanup Wynn Street Park.

A workshop on Fire and Police Pension was scheduled for January 19th, 2021.

Recreation Director Clay Wells talked with the Commission about COVID-19 and the MERE. He discussed the safety measure that will be taken in regards to protecting staff, participants and family that appear at Recreation events.

A discussion was held on streets that need to be paved. This will be discussed further in February.

There being no further business, the meeting was adjourned.

Mayor-Commissioner

Attest:

City Clerk