

Marianna City Commission
Regular Meeting
February 2, 2021
6:00 PM

City Hall
2898 Green Street
Join By Zoom:
Dial 929-205-6099
Meeting ID: 871-2353

The Marianna City Commission met for a regular meeting on the above date and time. Mayor Ephriam called the meeting to order. City Clerk, Kimberly J. Applewhite, called the roll. Members present were: Mayor Travis Ephriam, Kenneth Hamilton, John Roberts, Allen Ward, II and Rico Williams.

Mayor Ephriam gave the invocation and led the Pledge of Allegiance.

Upon a motion by Commissioner Ward, with a second by Commissioner Williams, the Commission voted unanimously to approve the agenda with the addition of Item 6-C, Wheeler Emergency Management Consulting.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ward, the Commission voted unanimously to adopt the minutes for January 2021.

At this time Mayor Ephriam recognized Tiffanie Early for here years of service to the City.

Melinda Gay, Administrator for the Marianna Health & Rehab Center, was present to give an update on the Center. The census for December 2020 was 65.52% and the January 2021 census was 66.07%. Also reported was 70% of residents have received both doses of the Covid-19 vaccine and 10% have had the first dose. The facility is testing staff based on the county positivity rate. In January, the facility was required to test staff twice weekly. The final vaccine clinic will be held on February 9th.

Jason Gilmore appeared before the Commission on behalf of Wheeler Emergency Management Consulting. Mr. Gilmore gave an update on FEMA reimbursement requests for Hurricane Michael, Hurricane Sally and Covid-19.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ward, the Commission voted unanimously to authorize payment of the current Wheeler invoice in the amount of \$28,700.00.

At this time the Mayor opened the public forum. Giving the audience the opportunity to comment on any subject not on the agenda. There were no comments.

The Marianna Municipal Development presented the Commission with the January 2021 planning and permitting report.

The proposed South Street Sidewalk Project is part of a city wide effort to provide safe pedestrian and biking opportunities throughout the City. This application is for an FDOT Transportation Alternative (TA) grant. South Street is a County maintained roadway, but the County has agreed to pass a resolution in support of the project. As part of the application process the project has to be opened for public comment. There were no comments.

Upon a motion by Commissioner Williams, with a second by Commissioner Ward, the Commission voted unanimously to approve Resolution #2021-009 – South Street Sidewalk Project.

Upon a motion by Commissioner Roberts, with a second by Commissioner Williams, the Commission voted unanimously to approval the fire protection Inter-local agreement for fire services between the Jackson County Board of County Commission and Marianna Fire Rescue. Jackson County will contribute \$52,000 per year to Marianna Fire Rescue.

The City was awarded \$6.5 million to upgrade its WWTP. Bids were opened on 1/26/2021, with 5 bids being received. The bids are as follows:

Petticoat Schmitt	\$5,830,000
Marshall Brothers	\$5,953,550
Sawcross	\$6,223,500
J & P Construction	\$6,441,000
North FL Construction	\$7,252,500

Upon a motion by Commissioner Roberts, with a second by Commissioner Ward, the Commission voted unanimously to approve the recommendation and award the bid to Petticoat Schmitt for the WWTP upgrade in the amount of \$5,830,000, subject to FDEP/SRF review and concurrence.

The City has authorized award of the proposal to upgrade the City's WWTP, increasing capacity of the plant. This project is funded by Florida Department of Environmental Protection SRF with a grant and loan. Mott MacDonald and the City entered into an Agreement for Engineering Services in September 2019. It is proposed to incorporate CEI Services into the contract with Amendment #1. The SRF staff in Tallahassee have reviewed the amendment and found it acceptable. The City Attorney and city staff have also reviewed the amendment and recommend approval.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ward, the Commission voted unanimously to approve Amendment #1 of the WWTP Upgrade and award CEI services to Mott MacDonald, increasing the current contract from \$375,455 to \$793,860.

The City started a change out program several years ago for replacement of water and gas meters throughout the City and to be fitted with Itron ERT's in order for the meters to be read electronically from a remote location. The next phase of the change out program will be Routes 3 and 12, which consist of Madison St., Broad St., Crutchfield Apts., Davis St., Park St., Wynn St., Pooser Road, Hwy 73 and out to Big Lots, Orange and Oak St. and others. With this phase, the City will have approximately 36% of the total water meters and 50% of the total gas meters fitted with ERT's. The 189 gas meters will be purchased sole source from DevTech Sales, Inc. in the amount of \$28,417. The 451 water meters will be purchased sole source from Avanti Company in the amount of \$124,309.05. Delivery time is estimated at 4-6 weeks for most meters except large ones which may be longer. The cost of the project will be \$152,726.05. The monies will come from Reserve in Utility Fund.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ward, the Commission voted unanimously to approve the purchase of 189 gas meters and 451 water meters with ERT's for each.

The City received grant funding, a CDBG, from Department of Economic Opportunity (DEO) \$700,000 to relocate lift station behind Lewis/Smith and improve both Evelyn and Edenfield Streets. The project is under construction and there is a need to make improvements at the drive near the lift station to prevent erosion and are described in Change Order #3. This will add \$15,750 to the project which will be funded with grant dollars. The City's engineer DHM and City staff have reviewed and discussed the proposed Change Order and recommend approval by the City Commission.

Upon a motion by Commissioner Roberts, with a second by Commissioner Williams, the Commission voted unanimously approve Change Order #3 of the CDBG NR Lift Station and Road Improvements Project increasing the project from \$654,027.38 to \$669,777.38 and increasing the time of the project from 210 days to 285 days.

In 2020 the City accepted a RBDG from USDA, Rural Development for the purchase of an existing building to assist a small and emerging business. After the original Letter of Conditions was generated and accepted the cost of the property was reduced and makes it necessary to amend the Letter of Conditions to reflect the actual purchase price. The City Attorney and staff have reviewed the proposed amendment and found it acceptable.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ward, the Commission voted unanimously to approve Amendment #1 to the current Letter of Conditions, by executing the Acceptance Letter provided by USDA, Rural Development.

The City has a continuing contract with AVCON for airport projects. The City is under construction for Access Road to new self-service fuel and Industrial Park Drive resurfacing. There is specific testing required for road material that will be performed in conjunction with these projects. The City's engineer is requesting a revision to their Task Order to incorporate the testing into the projects. Staff is recommending approval of the request.

Upon a motion by Commissioner Roberts, with a second by Commissioner Hamilton, the Commission voted unanimously to incorporate road material testing in AVCON's task order.

The City was awarded funding from FDOT to construct a new access road at the new self-service fuel site adjacent to the airport terminal. As a result of unforeseen circumstances the electrical service to the fuel farm needs to be re-located and existing water needs to be capped. The City's engineer, AVCON, has reviewed and is recommending the proposed Change Order for the changes above, but does not recommend additional time for the project.

Upon a motion by Commissioner Roberts, with a second by Commissioner Hamilton, the Commission voted unanimously to approve Change Order #2 adding relocation of the electrical and the capping of existing water line, changing the project cost from \$858,650.03 to \$873,370.03.

Cost estimates have been obtained in order overlay six (6) street segments as identified. The scope of work generally includes: clean, tack coat and pave with 50 lbs. of leveling course and provide a one-inch SP-9.5 asphalt cap, along with utility adjustments if needed. A single cost estimate was obtained and provided by Baxter's Asphalt & Concrete, Inc., under our continuing infrastructure contract as approved on August 20, 2019. Cost estimates were obtained as follows:

Green St. (South St. south to end) Baxter's Asphalt & Concrete, Inc.	\$17,000.00
Booker St (Cedar St. to Oak St.) Baxter's Asphalt & Concrete, Inc.	\$19,750.00
Gilmore St. (Bumpnose Rd. to the east) Baxter's Asphalt & Concrete, Inc.	\$16,520.00
Wilton St. (Daniels St. to Russ St.) Baxter's Asphalt & Concrete, Inc.	\$20,510.00
Kynes St. (Deering St. to Kelly St.) Baxter's Asphalt & Concrete, Inc.	\$10,200.00
River Rd. (Caverns east 500 ft.) Baxter's Asphalt & Concrete, Inc.	\$15,950.00

Street segments were prioritized by Staff and presented to the Commission for discussion purposes at the January 5, 2021 meeting, and consideration based on Road Priority List prepared by Hatch Mott MacDonald in 2009/2010.

Upon a motion by Commissioner Roberts, with a second by Commissioner Hamilton, the Commission voted unanimously to authorize Baxter's Asphalt & Concrete, Inc., to proceed with street overlay project of the above listed street segments in an amount not to exceed \$99,930.00.

Mayor Ephriam would like a workshop on housing and would also like an update on Police Reform that was discussed several months ago. Would like to have the workshop in March.

A discussion was held on opening City buildings for rentals.

Upon a motion by Commissioner Roberts, with a second by Commissioner Hamilton, the Commission voted 4 to 1 to reopen City buildings for rentals. Mayor Ephriam was opposed to the motion.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ward, the Commission voted to move forward with and ordinance for changes to the Fire and Police Pension Plan and the Commission will negotiate the benefits.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ward, the Commission voted 4 to 1 to have staff create a document for funerals homes that they will be responsible for any damages to the City cemeteries. Commissioner Williams was opposed to the motion.

There being no further business, the meeting was adjourned.

Mayor-Commissioner

Attest:

City Clerk