

**CITY OF MARIANNA**  
**COMMISSION AGENDA MEMO**  
**January 4, 2022**

**ADMINISTRATIVE STAFF REPORT**

- Subject:** Peel Building Renovation Project  
City Administration  
Change Order #9 & #10
- Subject Background:** The City of Marianna is remodeling the Peel Building to locate administrative staff and allow to move forward with construction of a new Fire and Police Station.
- Construction is 95% complete. The contractor has and continues to direct purchase materials so the City can realize savings from eliminating sales tax. Additionally, there were 5 storage areas that were scheduled to have no floor covering but need to be covered.
- Recommendation:** City staff has reviewed the Change Order 9 will allow city to recapture freight and shipping charges, and Change Order 10 will puts floor covering is rooms that were not originally scheduled for covering. It is recommended to approve Change Orders #9 and #10.
- Potential Motion:** I move to approve the recommendation.

Approved for agenda by: