

**CITY OF MARIANNA  
COMMISSION AGENDA MEMO  
February 1st, 2022**

**ADMINISTRATIVE STAFF REPORT**

**Subject:** Old Cottondale Road – SCOP Resurfacing Project  
Change Order #4

**Subject Background:** The City awarded a construction contract to Baxter’s for the subject project. There is a location in the project where changes are needed to resolve concerns and conflicts. The intersection of Graves Street and Old Cottondale Road is the area of concern. Alday-Howell Engineering, Contractor, and CEI recommend reconstructing 70’ of Graves Street to allow proper drainage.

This change order also includes 48 additional days for the work described and time associated with unforeseen existing utility conflicts. Also included is 20 days for weather and 12 holiday days. The total days added for this change order is 80 days. Completion date will be March 31, 2022.

**Recommendation:** Based on review by Staff and CEI Engineer it is recommended to approve Change Order #4 to address the intersection Graves Street and Old Cottondale Road. This will increase the cost by \$22,100.00.

**Potential Motion:** It is recommended to approve the Change Order and use “Utility Fund Reserve Dollars” to pay for the addition cost.

Prepared by: Clay Wells	Approved for agenda by:
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