

City of Marianna
Regular City Commission Meeting
April 5, 2022
6:00 PM

Old City Hall Commission Room
2898 Green Street
Marianna, FL 32446

The Marianna City Commission met for a regular meeting on the above date and time. Mayor Allen Ward II called the meeting to order. City Clerk, Kimberly J. Applewhite, called roll. Members present were: Mayor Allen Ward, II, Travis Ephriam, Kenneth Hamilton and John Roberts and Rico Williams.

Mayor Ward gave the invocation and led the Pledge of Allegiance.

Upon a motion by Commissioner Ephriam, with a second by Commissioner Hamilton, the Commission voted unanimously to approve the agenda, with addition of 10G.

Upon a motion by Commissioner Ephriam, with a second by Commissioner Williams, the Commission voted unanimously to approve the minutes for March 1st, 2022.

Melinda Gay with Marianna Health and Rehab Center spoke to the Commission about their February reports and financials. Expenses were high due to over time working hours. February and March census were both at 74%. MHRC has held many interviews and it is still hard to hire employees.

Mayor Ward recognized the following employees for their years of service:

Steven Vassallo (Police) 3/17 – 10 years
Jeanne Davis-Coutu (Fire Admin) 3/29 – 5 years

Richard Williams, the Director of Career Source Workforce, spoke to the Commission about the ongoing changes in demographics and employment. Due to population changes and Housing struggles, some companies are finding it extremely hard to hire and retain employees.

At this time, Mayor Ward opened the public forum. Giving the audience the opportunity to comment on any subject not on the agenda.

The president of the Gilmore Academy, Grady Snell, Jr., appeared before the commission. Mr. Snell informed the Commission that they are currently trying to find 15-20 students to start work before the summer starts. May 21st is Armed Forces Day and Gilmore Academy will be having their Ribbon cutting ceremony to recognize all Military and First

Responders. Mr. Snell informed the Commission that one of the old trailers has been moved and the other is in the process of being moved. With recent break-ins and vandalism, the academy is in the process of updating their security system and cameras.

Ernest McNeill presented the Commission pictures of Potholes that have been an issue for a while on Hall Street and Sunrise. Clay Wells, Director of public works stated that due to water standing on the road and coming over from Old Cottondale Road, its making the Roads worse, especially when big and heavy vehicles are constantly driving over the pot holes. Mr. Wells mentioned that there are a number of streets that are on the work list to be repaired and that Hall and Sunrise are on that list.

The public hearing was closed.

City Manager Jim Dean read proposed Ordinance #1121 by title; second reading, AN ORDINANCE AMENDING ORDINANCE NO. 812, WHICH ADOPTED THE CITY OF MARIANNA COMPREHENSIVE PLAN, AND ORDINANCE NO. 1120, WHICH AMENDED THE CITY OF MARIANNA COMPREHENSIVE PLAN AND FUTURE LAND USE MAP SERIES TO PROVIDE FOR THE ADOPTION OF A CERTAIN SMALL- SCALE FUTURE LAND USE MAP AMENDMENT (SSA-2022-01) TO THE CITY OF MARIANNA COMPREHENSIVE PLAN; PROVIDING FOR SEVERABILITY AND FORREPEALER; PROVINDING FOR AN AFFECTIVE DATE.

Upon a motion by Commissioner Ephriam, with a second by Commissioner Roberts, the Commission voted unanimously to approve Ordinance #1121.

City Manager Jim Dean read proposed Ordinance #1122 by title; second reading, AN ORDINANCE AMENDING ORDINANCE NO. 815, WHICH ADOPTED THE CITY OF MARIANNA LAND DEVELOPMENT REGULATIONS TO PROVIDE FOR A ZONING DISTRICT CHANGE TO THE ADOPTED ZONING DISTRICT MAP OF THE CITY OF MARIANNA, FLORIDA; PROVIDING FOR SEVERABILITY AND FOR REPEALER; PROVIDING FOR AN EFFECTIVE DATE.

Upon a motion by Commissioner Roberts, with a second by Commissioner Williams, the Commission voted unanimously to adopt Ordinance #1122.

City Manager Jim Dean read proposed Ordinance #1124 by title; second reading, AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF MARIANNA, FLORIDA, RELATING TO THE CITY COMMISSION REDISTRICTING; PROVIDING FOR SERVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Upon a motion by Commissioner Ephriam, with a second by Commissioner Roberts, the Commission voted unanimously to adopt Ordinance #1124.

Municipal Development Director Kay Dennis read proposed Ordinance #1125 by title; second reading, AN ORDINANCE AMENDING ORDINANCE 812, WHICH ADOPTED THE CITY OF MARIANNA COMREHENSIVE PLAN AND ORDINANCE 1120, WHICH AMENDED THE CITY OF MARIANNA COMPREHENSIVE PLAN AND FUTURE LAND USE MAP TO PROVIDE FOR THE ADOPTION OF A CERTAIN

COMPREHENSIVE PLAN AMENDMENT (EA 2022-02) TO THE CITY OF MARIANNA COMPREHENSIVE PLAN;
PROVIDING FOR SEVERABILITY AND FOR REPEALER; PROVIDING FOR AN EFFECTIVE DATE.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ephriam, the Commission voted unanimously to move Ordinance #1125 and be transmitted to the State for review.

Chipola area Executive Director Carmen Smith with Habitat for Humanity spoke to the Commission about purchasing the four properties within the City that hold no municipal purpose to the City. The purpose of this sale is for economic development for families in need.

Upon a motion by Commissioner Roberts, with a second by Commissioner Williams, the Commission voted unanimously to approve the sale of the Surplus property to Habitat for Humanity.

City Manager Jim Dean spoke to the Commission about the replacement of the Water Softener system that went out at Marianna Health and Rehab Center. This would be an emergency purchase, as it is necessary to have to prevent buildup of calcium and cause damage to the boilers.

Upon a motion by Commissioner Roberts, with a second by Commissioner Williams, the Commission voted unanimously to approve the emergency purchase of the water softener system.

Jim Dean spoke to the Commission about the awarded funding under the Hazard Mitigation Grant Program (HMGP) thru Florida Division of Emergency Management (FDEM) to cover 75% of the Cost, as a result of Hurricane Michael. CDBG-DR Program, thru DEO will cover the remaining 25%. After review it is recommended that the Commission approve the Grant Agreement and authorize it to be signed.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ephriam, the Commission voted unanimously to approve the Grant Agreement.

Jim Dean spoke to the Commission about the RFQ that was issued by requesting request for qualification proposals for pharmacy services for MHRC. A total of 4 submissions were received and reviewed with the board on March 16, 2022. CoastalMed of Florida had the highest rank amongst the proposals. It is recommend approval to negotiate with top ranked vendor to provide pharmacy services to Marianna Health and Rehabilitation Center. Bobby Dunn, Owner of Guardian Pharmacies, whose business was one of the four proposals asked to speak to the Commission. He spoke to the Commission about what services his company, Guardian Pharmacies provides and to whom. He stated that RFQ's are typically a twostep process, to verify qualifying factors and the second step is to go into the price bidding process. City Manager expressed concern about deviating from the recommendation of the

review committee and the historical process of the committee for RFQ's. Mr. Dunn argued the City should go thru a second process of price proposals.

Upon a motion by Commissioner Ephraim, with a second by Commissioner Hamilton, the Commission voted 4-1, to retable the voting and to go back through the contract to view what's negotiable, then to move forward to the 2nd phase. Commissioner Roberts was opposed.

Jim Dean addressed the Commission about the Department of Economic Opportunity. He stated that based on DEO's review that the City need the have a procurement policy that is specific to CDBG and will be made a part of the current City Procurement Policy and that certain and specific language to be in.

Upon a motion by Commissioner Ephraim, with a second by Commissioner Williams, the Commission voted unanimously to approve the CDBG-DRMIT procurement Policy.

Jim Dean spoke to the Commission about the sub recipient Agreement for CDBG Grant Administration and program delivery cost for Marianna Health and Rehab Center project Generator. It was recommended the Commission approve the agreement between the City and DHM, subject to approval by DEO.

Upon a motion by Commission Williams, with a second by Commissioner Ephraim, the Commission voted unanimously to approve the agreement between the City of Marianna and DHM.

Jim Dean spoke to the Commission about the airport renovations and how the Grant 2022-18 is about to end. Mr. Dean asked the Commission to approve an extension on the grant to be able to get the renovations done.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ephraim, the Commission voted unanimously to approve the Grant extension.

Jim Dean spoke to the Commission about the Incentive agreement for MHRC. The incentive program is about to expire and would like to extent it through May 31st, 2022.

Upon a motion by Commissioner Roberts, with a second by Commissioner Williams, the Commission voted unanimously to approve the extension of the incentive program.

Commission Ephraim thanked Mr. Williams on his presentation and Carmen Smith with Habitat for Humanity for all the hard work they are doing.

Commissioner Hamilton asked Mr. Clay Wells, Public works Director, about the mosquito problem. Mr. Wells mentioned that the individual who handles this, just got certified and are in the process of getting this started.

There being no further business, the meeting was adjourned.

Mayor-Commissioner

Attest:

City Clerk

