



DONOFRO ARCHITECTS

Paul A Donofro, Jr., AIA Architect FL Reg. 11148
P O Box 861 ■ 2910 Caledonia Street ■ Marianna, Florida 32447
Ph. 850/482-5261 ■ Fax 850/482/8609

June 3, 2022

Jim Dean, City Manager
The City of Marianna
P O Box 936
Marianna, Florida 32446

RE: Phase 1A - Marianna Public Safety Administration Complex
City of Marianna
Marianna, Florida

Dear Mr. Dean:

Enclosed are three copies of AIA G701-2017 Change Order 011 ready for your signing. When you're finished, please return two of the copies to our office and keep the third for your records.

Paul A. Donofro, Jr., AIA Architect
Donofro Architects

PADjr/kk

City

AIA® Document G701™ – 2017

Change Order

PROJECT: *(Name and address)*
City of Marianna - Phase I
2895 Jefferson Street Marianna, Florida
32446

CONTRACT INFORMATION:
Contract For: General Construction
Date: December 19, 2019

CHANGE ORDER INFORMATION:
Change Order Number: 011
Date: May 31, 2022

OWNER: *(Name and address)*
City of Marianna
2898 Green Street
Marianna, Florida 32446

ARCHITECT: *(Name and address)*
Donofro Architects
2910 Caledonia Street
Marianna, Florida 32446

CONTRACTOR: *(Name and address)*
Contracting Unlimited, Inc
4277 Lafayette Street
Marianna, Florida 32446

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Direct Purchase Order Thompson Power Systems \$77,790.00 Sales Tax Savings \$4,742.40

Direct Purchase Order Southern Pipe & Supply \$31,308.91 Sales Tax Savings \$1,953.53

Direct Purchase Order Southern Pipe & Supply \$7,968.38 Sales Tax Savings \$553.10

Direct Purchase Order Southern Pipe & Supply \$1,500.00 Sales Tax Savings \$112.50

Total Direct Purchase Orders \$118,567.29 (deductive) Total Sales Tax Savings \$7,361.54 (deductive)

Additional work - Network Cabling Services Provide and install a D2 Cat 6 outlet outside Room 212, Planning Tech **\$360.00 (add)**

Additional work - Additional electrical drops added after drywall had been installed. **\$3,399.00 (add)**

Additional Construciton Days Change Order 5 - 5 construction days, Change Order 10 - 5 Construciton Days Change Order 11 - 204 Construction Days Total Additional Construciton Days - 214

The original Contract Sum was	\$ 1,022,000.00
The net change by previously authorized Change Orders	\$ 1,686,265.97
The Contract Sum prior to this Change Order was	\$ 2,708,265.97
The Contract Sum will be decreased by this Change Order in the amount of	\$ 122,169.83
The new Contract Sum including this Change Order will be	\$ 2,586,096.14

The Contract Time will be increased by Two hundred fourteen (214) days.
The new date of Substantial Completion will be January 10, 2022

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Donofro Architects
ARCHITECT (Firm name)

SIGNATURE

Paul A Donofro, Jr., AIA Architect
PRINTED NAME AND TITLE

May 31, 2022
DATE

Contracting Unlimited, Inc
CONTRACTOR (Firm name)

SIGNATURE

Archie M. Cook, III, President
PRINTED NAME AND TITLE

DATE

City of Marianna
OWNER (Firm name)

SIGNATURE

Jim Dean, City Manager
PRINTED NAME AND TITLE

DATE

DIRECT PURCHASE ORDER
Phase I City of Marianna

P.O. Number	VENDOR	PO Amount	Invoice Total \$	FORMULA CALCULATION OF EST. AMT. OF TAXES EXEMPT	Payment Amount	BALANCE	CHANGE ORDER	FREIGHT
	Thompson Power Systems	\$77,790.00	\$77,790.00	\$4,742.40	\$77,790.00	-		
	Southern Pipe & Supply	\$31,308.91 \$7,968.38 \$1,500.00	\$31,308.91 \$7,968.38 \$1,500.00	\$1,953.54 \$553.10 \$112.50	\$31,308.91 \$7,968.38 \$1,500.00			
	TOTALS		\$118,567.29	\$7,361.54	\$125,928.83			

DONOFRO ARCHITECTS
MARIANNA, FLORIDA

Thompson
Power Systems



2258 PINSON HIGHWAY
P.O. BOX 10387
BIRMINGHAM, AL 35202
205-849-4381

POWER SYSTEMS INVOICE

Invoice No: ONI000851
Invoice Date: 11/23/2021
Project No: PSP001055
Customer No: 5160600
Total Amount: 77,790.00
Page: 1 of 1

Bill To:
CITY OF MARIANNA
PO BOX 936
MARIANNA FL 32447

Ship To:
CITY OF MARIANNA
2895 JEFFERSON STREET
MARIANNA FL 32446

CONTACT NAME		PHONE NUMBER
O'Neill, Sean P		251-621-6021
STORE	DIVISION	PURCHASE ORDER
06 - Mobile	-	21-114

No.	Description	Project Id	Amount
1	D200GC, Natural Gas Genset w/Accessories. S/N KJ700208.	PSP001055	77,790.00

[Handwritten signature]
1/20/2022

4742.40 *tx savings*

Sales Tax: 0.00
Invoice Total: 77,790.00

PLEASE REMIT TO: THOMPSON TRACTOR CO., INC.
P.O. BOX 934005
ATLANTA, GA 31193-4005

PAY THIS AMOUNT	77,790.00
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**TERMS: INVOICE DUE 30 DAYS FROM INVOICE DATE,
LATE CHARGES WILL CALCULATE AT THE END OF THE MONTH FOLLOWING INVOICE DATE.**

To view or PAY Invoices online, go to <http://thompsontractor.billtrust.com>, click on Online Invoices and sign up now!

CLAIMS FOR DAMAGES OR SHORTAGES WILL NOT BE CONSIDERED UNLESS MADE WITHIN 15 DAYS FROM THE DATE OF THIS INVOICE

SOUTHERN

PIPE & SUPPLY

Southern Pipe & Supply
 Dept. # 6388
 PO Box 11407
 Birmingham, AL 35246-6388

Southern Pipe Ph#: (850)634-4924

Invoice

Cust # 2665735
 Invoice Date 11/12/21
 Invoice # 5553914-01
 PO Date 07/19/21
 Purchase Order Safety/Muni Complex
 Placed By
 Tax Cert. 85-8012740124c-4
 Page # Page 1 of 2

BILL TO:

6103 1 MB 0.485 E0143X I0262 D8345081824 S2 P8655144 0001:0003



CITY OF MARIANNA
 2832 DAVEY STREET
 PO BOX 936
 MARIANNA FL 32447-0936

SHIP TO:

CITY OF MARIANNA
 2832 DAVEY STREET
 P O BOX 936
 MARIANNA, FL 32448-4815

SHIPPED DATE		SHIPPED VIA			TERMS	INSTRUCTIONS	
11/12/21		Our Truck			10Prox, Net30		
LINE NO.	QTY ORDERED	QTY B.O.	QTY SHIPPED	UNIT	PRODUCT AND DESCRIPTION	NET PRICE	EXTENDED AMOUNT
1	2	2	0	each	ANPBVB2001P078LD4DT527K Non Stock	0.00000	0.00
8	16	16	0	each	LSISFMMCL-18-840-PIR FMMCL-18-840-PIR	0.00000	0.00
14	20	0	20	each	VCLSVB48LED840040LUNV Non Stock	97.75000	1955.00
15	6	0	6	each	VCLSTA1X2LED840K025LUNVG 1	171.28000	1027.68
16	4	0	4	each	VCCRUI1X40U840K040LCUNV Non Stock	598.49000	2393.96
17	25	0	25	each	VCLRTG2X2LED840KUNV030LC P94	112.73000	2818.25
18	14	0	14	each	VCLRTG2X2LED840KUNV030LC P94B39	303.37000	4247.18
19	4	0	4	each	VCLSTG2X2LED840KUNV030LC P94	178.37000	713.46
20	4	0	4	each	VCCRUI22U0840K034LCUNV Non Stock	593.33000	2373.32
21	55	0	55	each	VCLRTG2X4840K040LUNVP94 Non Stock	147.33000	8103.15
22	4	0	4	each	VCLRTG2X4840K040LUNV P94B39	342.77000	1371.08
23	1	0	1	each	VCLRTG2X4840K055LCUNVP94 Non Stock	194.33000	194.33
24	6	0	6	each	VCLSTG2X4LED840KUNV040L P94	217.77000	1306.62
25	4	0	4	each	VCLSTG2X4LED840KUNV040L	392.77000	1571.08

SOUTHERN PIPE & SUPPLY

Southern Pipe & Supply
Dept. # 6388
PO Box 11407
Birmingham, AL 35246-6388
Southern Pipe Ph#: (850)634-4924

Invoice

Cust # 2665735
Invoice Date 11/12/21
Invoice # 5553914-01
PO Date 07/19/21
Purchase Order Safety/Muni Complex
Placed By
Tax Cert. 85-8012740124c-4
Page # Page 2 of 2

BILL TO:
6103 1 MB 0.485 ED143X 10263 08345081624 S2 P8655144 0002:0003



CITY OF MARIANNA
2832 DAVEY STREET
PO BOX 936
MARIANNA FL 32447-0936

SHIP TO:
CITY OF MARIANNA
2832 DAVEY STREET
P O BOX 936
MARIANNA, FL 32448-4815

SHIPPED DATE		SHIPPED VIA			TERMS		INSTRUCTIONS	
11/12/21		Our Truck			10Prox, Net30			
LINE NO.	QTY ORDERED	QTY B.O.	QTY. SHIPPED	UNIT	PRODUCT AND DESCRIPTION	NET PRICE	EXTENDED AMOUNT	
P94B39								
26	20	0	20	each	VCLSVB48LED840040LUNV Non Stock	97.75000	1955.00	
27	6	0	6	each	VCLHBCVL224LED840K130LC UNIV (BLACK FINISH)	213.13000	1278.78	
16 Lines Total				Qty Shipped Total	173	Total:	31308.91	
						Invoice Total:	31308.91	

Handwritten signature
1/25/2022

Received By:

BE FRAUD AWARE

SOUTHERN PIPE WILL NEVER INITIATE OR ACCEPT CHANGES TO OUR ACH BANKING ACCOUNT VIA EMAIL. ALWAYS SPEAK WITH A TRUSTED SOUTHERN PIPE CONTACT BEFORE CHANGING OUR BANK INFORMATION IN YOUR PAYMENT SYSTEM.

Invoice

SOUTHERN

PIPE & SUPPLY

Southern Pipe & Supply
 Dept. # 6388
 PO Box 11407
 Birmingham, AL 35246-6388
 Southern Pipe Ph#: (850)634-4924

Cust # 2665735
 Invoice Date 12/27/21
 Invoice # 5553914-02
 PO Date 07/19/21
 Purchase Order Safety/Muni Complex
 Placed By
 Tax Cert. R5-8012740124c-4
 Page # Page 1 of 1

Bill to:
 11301 1 MB Q.485 E0365X 10609 08610297232 S2 P8738810 0001:0001



CITY OF MARIANNA
 2832 DAVEY STREET
 PO BOX 936
 MARIANNA FL 32447-0936

SHIP TO:

CITY OF MARIANNA
 2832 DAVEY STREET
 P O BOX 936
 MARIANNA, FL 32448-4815

SHIPPED DATE		SHIPPED VIA			TERMS		INSTRUCTIONS	
12/27/21		One Truck			10Prox, Net30			
LINE NO.	QTY ORDERED	QTY B.O.	QTY. SHIPPED	UNIT	PRODUCT AND DESCRIPTION	NET PRICE	EXTENDED AMOUNT	
1	2	0	2	each	ANPBVB2001P078LD4DT527K Non Stock	3984.19000	7968.38	
8	16	16	0	each	LSISFMMCL-18-840-PIR FMMCL-18-840-PIR	0.00000	0.00	
2 Lines Total				Qty Shipped Total	2	Total:	7968.38	
						Invoice Total:	7968.38	

PAD j



ATTENTION
 THE CUTOFF TIME FOR SAME DAY PROCESSING OF ONLINE
 PAYMENTS IS

2:00 PM CST

Document: Invoice Invoice Date Order # Page #
 *** D U P L I C A T E *** Southern Pipe Ph#: (850)634-4924 02/07/22 5553914-03 CRE 1

Cust #: 2665735 Staging Area PO Date Purchase Order
 07/19/21 Safety/Muni Complex

CITY OF MARIANNA Placed By F Southern Pipe & Supply
 2895 JEFFERSON ST R Dept. # 6388
 P O BOX 936 C PO Box 11407
 MARIANNA, FL 32446-3433 M Birmingham, AL 35246-6388

S CITY OF MARIANNA Instructions
 H 2832 DAVEY STREET Tax Certificate 85-8012740124c-4
 I P O BOX 936 Via Shipped Terms
 P MARIANNA, FL 32448-4815 Our Truck 02/07/22 10Prox,Net30

Line #	Qty Ordered	Qty B.O.	Qty Shipped	Unit	Product and Description	Net Price	Extended Amount
3	16	0	16	each	LSISFMCL-18-840-PIR FMCL-18-840-PIR	93.75000	1500.00

1 Lines Total Qty Shipped Total 16 Total: 1500.00
 Invoice Total: 1500.00

[Handwritten Signature]
 3/31/2022

NCS

NETWORK CABLING SERVICES, INC.

1335 Commerce Blvd Midway Florida 32343

Phone: 850-309-1003 Fax: 850-309-1005

Email: chprice@ncscabling.com

Date: 01-04-2022

To: Panhandle Engineering and Consulting

Attention: Trey Cook

Re: City Hall Marianna , Florida NCS Change Order

SCOPE OF WORK:

Network Cabling Services, Inc. (NCS, Inc.) will provide and install , a D2 Cat 6 Outlet Outside Room 212 Planning Tech .

This work will consist of 2 CAT 6 Cables Ran Back to the Comm room 123 on the first floor and Terminate Test and Label.

Our submitted Price is : \$360.00

Payment& performance Bonds: NOT INCLUDED AT THIS TIME

**Should Network Cabling Services, Inc. be required to obtain the services of an attorney to collect any sums which may be due under this contract and which are not paid, the Network Cabling Services, Inc. shall be entitled to all reasonable attorney's fees on behalf of their counsel in bringing or enforcing any of their rights under this agreement, said fees to include Court costs and interest, and shall include cost and attorney's fees for appellate work.*

All pricing good for 30 day period, if change order is not accepted in writing within this period of time all wire ,PVC products and all steel/metal products will have to be reprised at invoice plus mark-up for profit and overhead. This is a result of continuous rising cost of these materials.

Due to the volatile market, in an effort to save all parties involved (Owner, General Contractor, Electrical Contractor and NCS/Network Cabling Services, Inc.) and added cost associated with the continuous rising cost of all copper wire. Network Cabling Services, Inc. reserves the right (if approved by Owner/General Contractor) to purchase the wire and store on site in a storage container provided by NCS. NCS would then ask to be paid with-in the first 30 days of contract for this wire purchase. If not accepted by (Owner/General Contractor) NCS would then have the right to re-price all wire at invoice

cost plus mark up of profit and overhead at time of wire purchase. We at NCS feel that this is the best solution for all parties involved (General Contractor, Electrical Contractor and NCS) but mainly the Owner.

Network Cabling Services, Inc. shall be entitled to a finance charge of 1 ½% per month on the unpaid balance of any amounts which are not paid within 30 days after the due date herein.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. No contingencies have been made for strikes, accidents or delays beyond our control. Owner to carry fire, tornado, theft and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Printed Name:

Authorized Signature:

Date:

***Note: This proposal may be withdrawn by us if not accepted in 30 days.**

Thank you for your assistance.

CHARLES PRICE
Network Cabling Services
1335 Commerce Blvd
Midway, Florida 32343
Office: (850) 309-1003
Fax: (850) 309-1005



February 17, 2022

Contracting Unlimited Inc.
4277 Lafayette St.
Marianna, FL 32446

CHANGE ORDER REQUEST

Mr. Paul Donofro,

Please see the attached additional cost from Middlebrooks Brothers Inc. for additional electrical drops installed after drywall for fire equipment, as well as adding lighting in closets, and IT/COM drops at the Marianna Municipal Building (Peel Building). The cost of additional electrical is \$3,090.00 plus the 10% contractor fee making the total Additional Cost \$3,399.00. See attached the invoice from Middlebrooks Brothers Inc. as backup documentation for your use. Please let me know if there are any questions or additional information needed for this request.

Have a Blessed Day,

Archie M. Cook III, President



Middlebrooks Brothers Inc.

Christopher Justice
 website: tradeonestop.tech EC-13005621 RM-14017022
 1166 Hwy 173
 Graceville, FL 32440
 850-372-2829
 chrisjustice1982@gmail.com

SANGAREE OIL COMPANY
 EST0299

DATE
 Feb 10, 2022

DUE DATE
 Feb 10, 2022

BALANCE DUE
 USD \$22,190.00

BILL TO

Trey Cook(Peel Close out)

U +1 850 258-5619

DESCRIPTION	RATE	QTY	AMOUNT
Generator wire and conduit	\$10,200.00	1	\$10,200.00
Adding plugs(7) After drywall	\$595.00	1	\$595.00
Adding drops for it(12) After drywall	\$920.00	1	\$920.00
Moving data drops After drywall.	\$225.00	1	\$225.00
Adding lights in closets	\$400.00	1	\$400.00
Additional drops and circuits for fire equipment After drywall	\$725.00	1	\$725.00
Adding disconnect for indoor minisplit Not typical and not on plans ✓	\$225.00	1	\$225.00
Final Electrical trim out	\$8,900.00	1	\$8,900.00

SUBTOTAL \$22,190.00
TAX (7.5%) \$0.00

Payment Instructions

TOTAL \$22,190.00
BALANCE DUE **USD \$22,190.00**

BY CHECK
 Middlebrooks Brothers Inc

City of Marianna
Phase I

Notice to Proceed		Monday, February 3, 2020
Construction Time	220 days	Thursday, September 10, 2020
Change Order 2 Inclement Weather Days	33 days	Tuesday, October 13, 2020
Change Order 3 Phase B Work	60 days	Saturday, December 12, 2020
Change Order 4 Build Out	180 days	Thursday, June 10, 2021
Change Order 5 Add 2 cash drawers privacy panel	5 days	Tuesday, June 15, 2021
Change Order 10 Add LVP to 8 rooms	5 days	Sunday, June 20, 2021
Change Order 11 Network Cabling Services, Additional Electrical drops, and Work delayed due to COVID related material and labor shortage	204 days	Monday, January 10, 2022
Added Days	707 days	