

City of Marianna
Regular City Commission Meeting
May 3rd, 2022
6:00 PM
Old City Hall Commission Room
2898 Green Street
Marianna, FL 32446

The Marianna City Commission met for a regular meeting on the above date and time. Mayor Allen Ward II called the meeting to order. City Clerk, Kimberly J. Applewhite, called roll. Members present were: Mayor Allen Ward, II, Travis Ephriam, Kenneth Hamilton, John Roberts and Rico Williams.

Mayor Ward gave the invocation and led the Pledge of Allegiance.

Upon a motion by Commissioner Ephriam, with a second by Commissioner Roberts, the Commission voted unanimously to approve the agenda.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ephriam, the Commission voted unanimously to approve the minutes for March 2022.

Tom Geoffroy, General Manager / CEO of Florida Gas Utility spoke to the Commission about the Natural Gas Line Expansion Project, Natural Gas to Jackson Correctional Facility (Malone) and Natural Gas to Peanut Mill (Malone). Florida Gas Utility manages the City's natural gas on the National Pipeline and on the City's behalf to negotiate with the state.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ephriam, the Commission voted unanimously to approve the project to move forward with the next step in the process of the natural gas extension to Malone.

Marianna Health and Rehab Administrator, Melinda Gay spoke to the Commission about March and April Census. The census for March was 74% and April was 77% with several admissions in process for the end of the month. Melinda stated that MHRC had their AHCA (Agency for Health Care Administration) Annual Survey inspection and MHRC was highly complimented with only minor paperwork tags. MHRC have been able to admit more residents due to the hiring of five new CNA's. MHRC is still advertising and conducting interviews.

Mayor Ward recognized the following employees for their years of service:

Jennifer Haggerty, MHRC - RN – 4/25/2022 - 5 years
Jesse Rich, MHRC - Maintenance Supervisor – 4/27/2022 - 10 years

Director of Main Street, Megan Basford and Tiffany Garling spoke to the Commission about food trucks and making certain parks in downtown Marianna food truck parks. This will increase the foot traffic for downtown and Main Street Marianna with the possibility of increasing site revenue. At this time Tiffany Garling recognized a few of the food truck vendors that attended. Commissioner Ephriam stated that the current policy hinders the mobile food dispensing locations and vending. Commissioner

Roberts suggested to table this item to further go over the current policy and have it on the June agenda.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ephriam, the Commission voted unanimously to table the food truck discussion and place on the June agenda.

At this time, Mayor Ward opened the public forum, giving the audience the opportunity to comment on any subject not on the agenda.

Mr. Willie Mack thanked the Commission and road department for fixing the street on the west end of town. He finished by wishing all Mothers a Happy Mother's Day.

Deloras Brockner, owner of Colonics & Massage of Marianna, spoke to the Commission about their business sign and the issues they are having. Due to the sign being so many feet back from the road there have been many customers going to the neighboring house thinking the business is there verses the actual building. The Commission stated that the City will be going over the sign Ordinance and suggested that she apply for a variance permit for her business sign.

Mr. Penello spoke to the Commission about TOC and stated he was concerned they might not be coming back to the City.

President of the Gilmore Academy, Grandy Snell, Jr., spoke to the Commission about the problem they are having with parking. He is wanting to clear out some space and pour some asphalt. The Academy is still on target for the Grand Opening. The academy is having a basketball tournament for grades 6 through 12. Mr. Snell thanked Municipal Development Director Kay Dennis for the article that she wrote. The article led to the academy getting a check for two thousand dollars. Commissioner Ephriam asked if the security systems have been fixed, the system is in the process of being completed.

City Manager Jim Dean read proposed Ordinance #1120 by title; second reading, AN ORDINANCE AMENDING ORDINANCE 812, WHICH ADOPTED THE CITY OF MARIANNA COMPREHENSIVE PLAN AND ORDINANCE 1116, WHICH AMENDED THE CITY OF MARIANNA COMPREHENSIVE PLAN AND FUTURE LAND USE MAP TO PROVIDE FOR THE ADOPTION OF A CERTAIN COMPREHENSIVE PLAN AMENDMENT (EA 2022-01) TO THE CITY OF MARIANNA COMPREHENSIVE PLAN; PROVIDING FOR SEVERABILITY AND FOR REPEALER; PROVIDING FOR AN EFFECTIVE DATE.

Upon a motion by Commissioner Roberts, with a second by Commissioner Williams, the Commission voted unanimously to approve the adoption of Ordinance NO. 1120.

City Manager Jim Dean read proposed Ordinance #1125 by title; second reading, AN ORDINANCE AMENDING ORDINANCE 812, WHICH ADOPTED THE CITY OF MARIANNA COMPREHENSIVE PLAN AND ORDINANCE 1120, WHICH AMENDED THE CITY OF MARIANNA COMPREHENSIVE PLAN AND FUTURE LAND USE MAP TO PROVIDE FOR THE ADOPTION OF A CERTAIN COMPREHENSIVE PLAN AMENDMENT (EA 2022-02) TO THE CITY OF MARIANNA COMPREHENSIVE PLAN; PROVIDING FOR SEVERABILITY AND FOR REPEALER; PROVIDING FOR AN EFFECTIVE DATE.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ephriam, the Commission voted unanimously to approve the adoption of Ordinance NO. 1125.

Municipal Development Director Kay Dennis read proposed Ordinance #1127 by title; first reading; AN ORDINANCE OF THE CITY OF MARIANNA, ENACTED PURSUANT TO THE PROVISIONS OF FLORIDA STATUTES, SECTION 171.044 PROVIDING FOR THE ANNEXATION INTO THE CORPORATE LIMITS OF THE CITY OF MARIANNA CERTAIN REAL PROPERTY OWNED BY TRINITY BAPTIST CHURCH, LLC INTO THE CITY OF MARIANNA, WHICH CONSISTS OF PROPERTY CONTIGUOUS TO THE EXISTING CORPORATE LIMITS OF THE CITY OF MARIANNA; PROVIDING FOR PUBLICATION OF THE ORDINANCE IN A NEWSPAPER OF GENERAL CIRCULATION WITHIN THE CITY; PROVIDING FOR THE FILING OF A CERTIFIED COPY OF THE ORDINANCE AS ADOPTED WITH THE CLERK OF THE CIRCUIT COURT AND WITH THE DEPARTMENT OF STATE OF THE STATE OF FLORIDA AND PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Roberts wanted to state at this time, under this Annexation, the City is not required to provide Utilities.

Upon a motion by Commissioner Roberts, with a second by Commissioner Hamilton, the Commission voted unanimously to approve and move forward to the second reading for Ordinance NO. 1127.

City Manager Jim Dean read proposed Ordinance #1128 by title; first reading, AN ORDINANCE AMENDING ORDINANCE NO. 812, WHICH ADOPTED THE CITY OF MARIANNA COMPREHENSIVE PLAN, AND ORDINANCE NO 1125, WHICH AMENDED THE CITY OF MARIANNA COMPREHENSIVE PLAN AND FUTURE LAND USE MAP SERIES TO PROVIDE FOR THE ADOPTION OF A CERTAIN SMALL-SCALE FUTURE LAND USE MAP AMENDMENT (SSA-2022-02) TO THE CITY OF MARIANNA COMPREHENSIVE PLAN; PROVIDING FOR SEVERABILITY AND FORREPEALER; PROVIDING FOR AN EFFECTIVE DATE.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ephriam, the Commission voted unanimously to approve and move forward to the second reading for Ordinance NO. 1128.

Municipal Development Director Kay Dennis read proposed Ordinance #1129 by title; first reading, AN ORDINANCE AMENDING ORDINANCE NO. 815, WHICH ADOPTED THE CITY OF MARIANNA LAND DEVELOPMENT REGULATIONS TO PROVIDE FOR A ZONING DISTRICT CHANGE TO THE ADOPTED ZONING DISTRICT MAP OF THE CITY OF MARIANNA, FLORIDA; PROVIDING FOR SEVERABILITY AND FOR REPEALER; PROVIDING FOR AN EFFECTIVE DATE.

Upon a motion by Commissioner Roberts, with a second by Commissioner Williams, the Commission voted unanimously to approve and move forward to the second reading for Ordinance NO. 1129.

Municipal Development Director Kay Dennis read proposed Ordinance #1130 by title; first reading, AN ORDINANCE AMENDING ORDINANCE NO. 812, WHICH ADOPTED THE CITY OF MARIANNA COMPREHENSIVE PLAN, AND ORDINANCE NO. 1128, WHICH AMENDED THE CITY OF MARIANNA

COMPREHENSIVE PLAN AND FUTURE LAND USE MAP SERIES TO PROVIDE FOR THE ADOPTION OF A CERTAIN SMALL-SCALE FUTURE LAND USE MAP AMENDMENT (SSA-2022-03) THE CITY OF MARIANNA COMPREHENSIVE PLAN; PROVIDING FOR SEVERABILITY AND FOR REPEALER; PROVIDING FOR AN EFFECTIVE DATE.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ephriam, the Commission voted unanimously to approve and move forward to the second reading for Ordinance No. 1130.

Municipal Development Director Kay Dennis read proposed Ordinance #1131 by title; first reading, AN ORDINANCE AMENDING ORDINANCE NO. 815, WHICH ADOPTED THE CITY OF MARIANNA LAND DEVELOPMENT REGULATION TO PROVIDE FOR A ZONING DISTRICT CHANGE TO THE ADOPTED ZONING DISTRICT MAP OF THE CITY OF MARIANNA, FLORIDA; PROVIDING FOR SEVERABILITY AND FOR REPEALER; PROVIDING FOR AN EFFECTIVE DATE.

Upon a motion by Commissioner Roberts, with a second by Commissioner Williams, the Commission voted unanimously to approve and move forward to the second reading for Ordinance No. 1131.

The Cities Planning & Zoning Board shall consist of five members per City of Marianna Code, Chapter 50. The following board members have completed their three-year terms and have expressed an interest in reappointment: Chairman Jonathan Fuqua, Diane Pate, William Long and Dr. Matt Payne.

Upon a motion by Commissioner Roberts, with a second by Commissioner Williams, the Commission voted unanimously to reappoint the Board members to the Planning & Zoning Board for a term of 3 years.

City Manager Jim Dean spoke to the Commission about the Sub recipient Grant Agreement 4399-155-R. This agreement is for the South Street PW building. The work to be completed includes new windows, doors, potential roof repairs and a backup generator to run the building.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ephriam, the Commission voted unanimously to approve the Sub recipient Grant Agreement 4399-155-R.

City Manager Jim Dean spoke to the Commission about the firework display. The City of Marianna through Main Street Marianna and the Jackson County Chamber have worked to secure a fireworks display for this year July 4th event to be held July 3rd. The proposed cost for the event through Kynex Inc. is \$20,000.00 and they are requiring half of the funds now and the rest the day of the event.

Upon a motion by Commissioner Roberts, with a second by Commissioner Hamilton, the Commission voted unanimously to approve resolution 2022-018; July 3rd Fire Works Display and approval to pay half the costs now.

City Manager Jim Dean spoke to the Commission about the Cities Federally Funded Community Development Block Grant Disaster Recovery (CDBG-DR), Hometown Revitalization Program Sub recipient Agreement. Over a year ago the City did multiple newspaper, radio, Facebook and other media notices regarding the availability of funds under this program and had 7 businesses apply. The DEO has processed and awarded funds to the City subject to execution of the grant agreement.

Upon a motion by Commissioner Roberts, with a second by Commission Ephriam, the Commission voted unanimously to approve Sub recipient agreement M0047.

City Manager Jim Dean spoke to the Commission about the CRA Project, the purchase of the new street poles and signs. The Public Works Department obtained a quote from Capital Streetscapes for the purchase of new street signs and poles. The street sign poles will be placed north of Hwy 90 along Borden Street from Noland Street to Broad Street as well as south of Hwy 90 on Franklin Street from Madison Street to Green Street.

Upon a motion by Commissioner Ephriam, with a second by Commissioner Hamilton, the Commission voted unanimously to approve the purchase of \$16,928.00, paid for with CRA funds, for the new street poles with street signs and stop signs to be placed within the CRA Downtown area.

City Manager Jim Dean spoke to the Commission about American Rescue Plan Act. As a result of COVID-19 the US Government passed two Acts to assist States and Local Governments with Economic Recovery. This must be declared as a loss of revenue but it will allow more flexibility in the use of the funds.

Upon a motion by Commissioner Roberts, with a second by Commissioner Williams, the Commission voted unanimously to approve resolution 2022-019.

City Manager Jim Dean spoke to the Commission about an RFQ that was issued requesting bid proposals for pharmacy services for Marianna Health and Rehab Center. A total of 4 submissions were received and reviewed with the board on March 16, 2022. CoastalMed of Florida had the highest rank among the bids.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ephriam, the Commission voted unanimously to approve to negotiate with CostalMed, to provide pharmacy services to MHRC.

City Manager Jim Dean spoke to the Commission about Grant Agreement FIN 425625-5-94-01 and resolution 2022-20; Hanger Construction. The City of Marianna was approved for funding under FDOT aviation program for constructions of Hangers. This funding will be used to construct hangers at the airport in accordance with the master plan for Marianna airport.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ephriam, the Commission voted unanimously to approve Resolution 2022-20 and sign the grant agreement.

City Manager Jim Dean spoke to the Commission about the authorized funds being used to assist with housing in the City of Marianna. In 2020, MHAP authorized funding from Covid-19 Funds, with a focus on City of Marianna Employees. The City has its first application and proposed home ready to proceed, with the home being built by the North Florida long term recovery group. Due to building cost and other factors, an additional amount of \$5,000.00 is needed.

Upon a motion by Commissioner Ephriam, with a second by Commissioner Hamilton, the Commission voted unanimously to approve a one-time authorization to exceed the assistance level, in the amount of \$5,000.00.

City Manager Jim Dean spoke to the Commission about sub recipient agreement M0101, awarded funding under CDBG-DR to make improvements to the City's water system on a City wide basis, as a result of Hurricane Michael, thru DEO. Over a year ago, the City had applied for this funding and was ultimately selected.

Upon a motion by Commissioner Roberts, with a second by Commissioner Williams, the Commission voted unanimously to approve the grant agreement and authorized it to be signed.

City Manager Jim Dean spoke to the Commission about sub recipient agreement M0105, awarded funding under CDBG-DR to make improvements to the City's water system on a City wide basis, as a result of Hurricane Michael, thru DEO. Over a year ago, the City had applied for this funding and was ultimately selected.

Upon a motion by Commissioner Roberts, with a second by Commissioner Hamilton, the Commission voted unanimously to approve the grant agreement and authorized it to be signed.

Commissioner Ephriam spoke about the debris around the boat ramps and trees that needed to be taken care of. There was also water pooling up by McCoy's and Public Works Director Clay Wells stated that, that is currently being handled as well as the debris by the boat ramp. Another major thing is, the semi-trucks are being routed down South Street by google maps or other directions, and they shouldn't be going down South St. Mr. Dean stated that he will talk to the Chamber of Commerce to see if there is anything the City can do about that route being avoided by semi-trucks. Commissioner Ephriam thanked the City Workers for fixing the water leak at the Prison.

Commissioner Williams wished all mothers a happy Mother's Day.

Commissioner Roberts wanted to compliment MHRC. The facility looks amazing and they are doing a great job over there.

City Manager Jim Dean spoke to the Commission about the Old Cottondale Road Improvements. Some improvements that have been made, raising sewer manhole ring and lid to grade with sidewalk, installing Keyways in sidewalk and driveway and turnouts, installing concrete for sidewalk and driveway and turnout, installed SP 12.5 structural asphalt in reconstruction area on Old Cottondale Rd. both lanes, etc. At this time Commissioner Ephriam asked the Commission how they felt about having a

ribbon cutting ceremony for Old Cottondale Road once completed. Everyone was in agreement that a ribbon cutting ceremony would be a good idea.

There being no further business, the meeting was adjourned.

Attest:

Mayor-Commissioner

City Clerk