

CITY OF MARIANNA  
COMMISSION AGENDA MEMO  
REGULAR MEETING  
JUNE 7, 2022

ADMINISTRATIVE STAFF REPORT

**Subject:** Grant Administration Services  
Engineering Services  
Department of Economic Opportunity (DEO)  
Community Development Block Grant-Disaster Recovery (CDBG-DR)  
Grant# M0105 – City-Wide Stormwater Flooding & Resiliency  
Improvements Project

**Subject Background:** The City of Marianna was awarded funding under the CDBG-DR Program as a result of Hurricane Michael, thru DEO. The City completed the RFQ process for Grant Administration and Engineering Services. The Commission approved the recommendation to award RFQ to DHM.

DHM has prepared contract documents for both Grant Administration and Engineering. These services and costs were part of the City's application for the CDBG-DR, and ultimately acceptable as part of the City's Application for the CDBG. Costs are 100% reimbursable under the CDBG Program.

**Recommendation:** City staff and City Attorney have reviewed the Agreements and find it acceptable. It is recommended the Commission approve the Grant Agreement and authorize them to be signed.

**Potential Motion:** I move to approve the recommendation.

Prepared by: