

City of Marianna
Regular City Commission Meeting
June 7, 2022
6:00 PM
Old City Hall Commission Room
2898 Green Street
Marianna, FL 32446

The Marianna City Commission met for a regular meeting on the above date and time. Mayor Allen Ward II called the meeting to order. City Clerk, Kimberly J. Applewhite, called roll. Members present were: Mayor Allen Ward, II, Travis Ephriam, Kenneth Hamilton, John Roberts and Rico Williams.

Mayor Ward gave the invocation and led the Pledge of Allegiance.

City Attorney, Matt Fuqua, administered the Oath of Office to John Roberts and Travis Ephriam.

Commissioner Ephriam proposed the election of Mayor elect Kenneth Hamilton and Mayor Pro Term elect John Roberts.

Upon a motion by Commissioner Ephriam with a second by Commissioner Williams, the Commission voted unanimously to approve Mr. Hamilton as the new Mayor and Mr. Roberts as Mayor Pro Term.

At this time exchanging of the gavel was done.

Upon a motion by Commissioner Ward, with a second by Commissioner Ephriam, the Commission voted unanimously to approve the agenda with the addition of 5C and deletion of 13A.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ward, the Commission voted unanimously to approve the minutes for May 2022.

Upon a motion by Commissioner Ephriam, with a second by Commissioner Williams, the Commission voted unanimously to approve the minutes for May 2022 special meeting.

Jim Dean spoke to the commission about addition of 5(c), natural gas hedge. City to obligate hedge approximately 70-80% for what the city uses for a term From July 1st, 2022 through March 2025.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ephriam, the Commission voted unanimously to approve the Natural Gas Hedge starting July 1st, 2022.

Administrator, Melinda Gay with MHRC presented the census to the Commission. The April Census ended at 77% and May was 79%. The Rehab center, due to staffing had pause and limit admissions for 2 weeks resulting with the Census now at 76%. MHRC are continuing their hiring efforts through different outlet, one being an article in the newspaper that Municipal Director Kay Dennis wrote for MHRC. Jim dean asked the Commission to continue the incentive program that MHRC will provide for employees that pick up extra shifts.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ephriam, the Commission voted unanimously to continue the incentive shift work program.

Longevity

Walter Caldwell – CAN/Transport, 5 years
Carolyn Chaney – Ward Clerk, 20 years
Pamela Davis – Activities, 15 years
Gerone Gray – Water/Wastewater, 15 years
Shirley Merritt – Laundry, 5 years

Amir Zafar was present for Mott MacDonald and presented to the Commission change order NO. 3 Waste Water Treatment Plant Improvements. The Contract was modified as follows, increase PCO#7 Location and reconfiguration 6th drain from anoxic basin, increase PCO#7A Extend waterline to the top of the leachate holding tank, increase PCO#7B installing 102 additional linear feet of 2" waterline for sludge building, increase PCO#8 Patching of exposed rebar in exterior basin wall with Sika 123+ and increase PCO#9 Install 2 buttress walls on the joints between new and old portion of the anoxic basin. This bringing the total contract increase to \$154,890.57.

At this time, Mayor Hamilton opened the public forum, giving the audience the opportunity to comment on any subject not on the agenda.

Adult Ministries Pastor, Chris Langland with the Evangel Church in Marianna spoke to the Commission tonight about what the church has planned. The church is looking to launch a recovery center at the old middle school as well as a Women's and children's program out in Crestview. Chris invited the Commission to dinner to show their support.

President of Gilmore Academy, Elmore Bryant spoke to the Commission about land usage at the old middle school. The City donated 80 acres of land to the school board, providing all types of youth programs. With the remaining land that was sold, the City got \$68 Thousand dollars for the land, and put that money, plus some towards the academy. At this time Mr. Bryant wants the lease to be redone.

The public Hearing was closed.

Jim Dean spoke to the Commission about the CBDG (Community Development Block Grant) program. The City is eligible to apply for up to \$700,000.00 in the neighborhood revitalization, commercial revitalization and housing rehabilitation categories and up to \$1,500,000.00 in the economic development category. No comments from the public.

Jim dean spoke to the Commission about the CBDG-Mitigation public hearing. HUD recently allocated \$46,926,000 in CDBG-MIT funding for the General Infrastructure Program (GIP) for Hurricane Michael-impacted communities. Activities must demonstrate resilience and must meet one of the following; To benefit low and moderate income persons; or To meet other community development needs of recent origin having a particular urgency because existing conditions pose a serious threat to the health or welfare of the community and where other financial resources are not available to meet such needs.

The City of Marianna has identified the following priority projects as central to the Hurricane Michael recovery effort as part of mitigation and resiliency:

The City of Marianna Resiliency Hub Project to better shelter and serve the community.
The Jackson Hospital Utility and Access Hardening Project to harden the utilities and transportation infrastructure to improve access to life saving medical care during and after disasters.
The Market Street/US 90 Electrical Utility Hardening Project to harden electrical utilities in the City Center to improve private and public sector continuity during disaster events. No Comments from the public. Jim Dean stated that if the Commission wants to move forward, the Commission would need to adopt Resolution 2022-021 which authorizes city to submit the grant application and authorizes the mayor or city manager to sign.

Upon a motion by Commissioner Roberts, with a second by Commissioner Williams, the commission voted unanimously to proceed with CBDG program and adopt Resolution 2022-021.

City Manager Jim Dean read proposed Ordinance NO. 1127 by title: Second reading.

AN ORDINANCE OF THE CITY OF MARIANNA, ENACTED PURSUANT TO THE PROVISIONS OF FLORIDA STATUTES, SECTION 171.044 PROVIDING FOR THE ANNEXATION INTO THE CORPORATE LIMITS OF THE CITY OF MARIANNA CERTAIN REAL PROPERTY OWNED BY TRINITY BAPTIST CHURCH, LLC INTO THE CITY OF MARIANNA, WHICH CONSISTS OF PROPERTY CONTIGUOUS TO THE EXISTING CORPORATE LIMITS OF THE CITY OF MARIANNA; PROVIDING FOR PUBLICATION OF THE ORDINANCE IN A NEWSPAPER OF GENERAL CIRCULATION WITHIN THE CITY; PROVIDING FOR THE FILING OF A CERTIFIED COPY OF THE ORDINANCE AS ADOPTED WITH THE CLERK OF THE CIRCUIT COURT AND WITH THE DEPARTMENT OF STATE OF THE STATE OF FLORIDA AND PROVIDING FOR AN EFFECTIVE DATE.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ward, the Commission voted unanimously to adopt Ordinance # 1127.

City Manager Jim Dean read proposed Ordinance NO. 1128 by title: Second reading.

AN ORDINANCE AMENDING ORDINANCE NO. 812, WHICH ADOPTED THE CITY OF MARIANNA COMPREHENSIVE PLAN, AND ORDINANCE NO. 1125, WHICH AMENDED THE CITY OF MARIANNA COMPREHENSIVE PLAN AND FUTURE LAND USE MAP SERIES TO PROVIDE FOR THE ADOPTION OF A CERTAIN SMALL-SCALE FUTURE LAND USE MAP AMENDMENT (SSA-2022-02) TO THE CITY OF MARIANNA COMPREHENSIVE PLAN; PROVIDING FOR SEVERABILITY AND FORREPEALER; PROVIDING FOR AN EFFECTIVE DATE.

Upon motion by Commissioner Roberts, with a second by Commissioner Ward, the Commission voted unanimously to adopt Ordinance #1128.

City Manager Jim Dean read proposed Ordinance NO. 1129 by title: Second reading.

AN ORDINANCE AMENDING ORDINANCE NO. 815, WHICH ADOPTED THE CITY OF MARIANNA LAND DEVELOPMENT REGULATION TO PROVIDE FOR A ZONING DISTRICT CHANGE TO THE ADOPTED ZONING DISTRICT MAP FOR THE CITY OF MARIANNA, FLORIDA; PROVIDING FOR SEVERABILITY AND FOR REPEALER PROVIDING FOR AN EFFECTIVE DATE.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ephriam, the Commission voted unanimously to adopt Ordinance #1129.

City Manager Jim Dean read proposed Ordinance NO. 1130 by title: Second reading.

AN ORDINANCE AMENDING ORDINANCE NO. 812, WHICH ADOPTED THE CITY OF MARIANNA COMPREHENSIVE PLAN, AND ORDINANCE NO. 1128, WHICH AMENDED THE CITY OF MARIANNA COMPREHENSIVE PLAN AND FUTURE LAND USE MAP SERIES TO PROVIDE FOR THE ADOPTION OF A CERTAIN SMALL-SCALE FUTURE LAND USE MAP AMENDMENT (SSA-2022-03) TO THE CITY OF MARIANNA COMPREHENSIVE PLAN; PROVIDING FOR SEVERABILITY AND FOR REPEALER; PROVIDING FOR AN EFFECTIVE DATE.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ephriam, the Commission voted unanimously to adopt Ordinance # 1130.

City Manager Jim Dean read proposed Ordinance NO. 1131 by title: Second reading.

AN ORDINANCE AMENDING ORDINANCE NO. 815, WHICH ADOPTED THE CITY OF MARIANNA LAND DEVELOPMENT REGULATIONS TO PROVIDE FOR ZONING DISTRICT CHANGE TO THE ADOPTED ZONING DISTRICT MAP OF THE CITY OF MARIANNA, FLORIDA; PROVIDING FOR SEVERABILITY AND FOR REPEALER; PROVIDING FOR AN EFFECTIVE DATE.

Upon a motion by Commissioner Ward, with a second by Commissioner Ephriam, the Commissioner voted unanimously to adopt Ordinance #1131.

City Manager Jim Dean read proposed Ordinance NO. 1132 by title: First reading.

AN ORDINANCE OF THE CITY OF MARIANNA, FLORIDA AMENDING CHAPTER 46 OF THE CITY OF MARIANNA CODE ADDRESSING FOOD TRUCKS IN THE CITY OF MARIANNA; PROVIDING FOR SEVERABILITY AND FOR REPEALER; PROVIDING FOR AN EFFECTIVE DATE.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ward, the Commission voted unanimously to proceed with Ordinance # 1132 and set a second reading during the next public hearing.

City Manager Jim Dean read proposed Ordinance NO 2022-1133: First Reading

CITY OF MARIANNA EVENT ORDINANCE NUMBER 2022-1133; PROVIDING A TITLE; PROVIDING FOR THE REQUIREMENT OF A PERMIT; PROVIDING FOR AN APPLICATION; PROVIDING FOR A FILING PERIOD; PROVIDING FOR THE CONTENTS OF THE APPLICATION; PROVIDING FOR FEES; PROVIDING POLICE PROTECTION; PROVIDING FOR THE PROTECTION OF FIRST AMENDMENT RIGHTS; PROVIDING FOR THE STANDARDS FOR THE ISSUANCE OF A PERMIT; PROVIDING FOR AN ALTERNATIVE PERMIT; PROVIDING FOR THE CONTENTS OF THE PERMIT; PROVIDING FOR THE DUTIES OF THE PERMITTEES; PROVIDING FOR THE REGULATION OF PUBLIC CONDUCT DURING ASSEMBLIES; PROVIDING FOR THE REVOCATION OF PERMITS; PROVIDING FOR THE PROHIBITION OF UNLAWFUL DISCRIMINATION; PROVIDING FOR INDEMNIFICATION AND INSURANCE; PROVIDING FOR PERMITS FOR BLOCK PARTIES; PROVIDING FOR PENALTIES; PROHIBITING THE DISTURBANCE OF THE PEACE; PROVIDING FOR DIVISIBILITY; PROVIDING FOR INCORPORATION INTO THE CODE OF ORDINANCES FOR THE CITY OF MARIANNA, AND PROVIDING AN EFFECTIVE DATE.

Mrs. Price from Royal Americans (Management Company) spoke on behalf of 3 Rivers

Apartment, stating they are in support of the event Ordinance. Stating that the event Ordinance would help maintain and keep the area safe.

Upon a motion By Commissioner Roberts, with a second by Commissioner Ephriam, to Commission voted unanimously to have a special meeting to discuss further and follow up with a second reading.

Natural Gas Supervisor Doug Glass spoke to the Commission about the Compressors at the CNG station that's over 10 years old. The larger of the 2 compressors has been down for about 30 days and currently waiting for parts. The smaller of the 2 went out due to being stuck by lightning, causing a delay in household garbage pickup. The City's Police Department is the primarily CNG vehicles, then public works.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ephriam, the Commission voted unanimously to approve the purchase for the Compressors for \$418,000.00 plus the installation cost.

Jim Dean spoke to the Commission about Grant Agreement 23.s.aa.900.104. This grant shall be used exclusively for project "Saint Luke Baptist Church", to facilitate rehabilitation and restoration of the church.

Upon a motion by Commissioner Roberts, with a second by Commissioner Williams, the Commission voted unanimously to execute grant agreement 23.s.aa.900.104.

Jim Dean spoke to the Commission about the General Contractor Services, Addendum #3. Asking the City to extend the current Agreement an additional year with a new expiration date of June 1, 2023.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ephriam, the Commission voted unanimously to extend Addendum #3 by one more year.

Jim dean spoke to the Commission about the Infrastructure Contractor Services, Addendum #3. Asking the City to extend the current Agreement an additional year with the new expiration date June 1, 2023.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ephriam, the Commission voted unanimously to extend Addendum #3 by one more year.

Jim Dean Spoke to the Commission about the Historic Preservation Grant for Saint Luke Church. The Church will be turned into an outdoor venue for the public to access to provide cultural recreation and education. The City and Church will need to enter into a Lease allowing the City to make improvements to the property and allow public access.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ephriam. The Commission voted unanimously to approve the lease agreement.

Jim dean spoke to the Commission about the MHRC private pay room rate increase. MHRC is asking for an increase by \$10/day for the Private pay room due to rising health care costs. The Current cost is \$240/ day for semi private and \$244/day for private.

Upon a motion by Commissioner Ephriam, with a second by Commissioner Roberts, the Commission voted unanimously to improve the Private Room Increase.

Jim Dean spoke to the Commission about Change Order #2, Project Blue Sky. The current contract was modified and items were added back into due to extra funds from a second GIF grant.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ephriam, the Commission voted unanimously to approve change order #2.

Jim Dean spoke to the Commission about the Water tank Rehabilitation Project. This is to perform the inspection services on the four city elevated water tanks and two ground water storage tanks. The City opened bids on Tuesday, May 24th, 2022 and three bidders responded and submitted sealed bids.

1. US Tank Inc. \$176,308.00
2. Utility Services CO. \$268,400.00
3. Razorback, LLC. \$477,063.00

Upon a motion by Commissioner Roberts, with a second by Commissioner Williams, the Commission voted unanimously to approve the water tank work be given to the lowest bidder; US Tank Inc.

Jim Dean spoke to the Commission about Request to change season schedule for soccer and football from the Recreation Board. The board is asking that we flip soccer to playing in August & September and football to playing in late October till early December.

Upon a motion by Commissioner Roberts, with a second by Commissioner Williams, the Commission voted unanimously to approve the season change request 4-1.

Jim Dean spoke to the Commission about the Recreation Department Registration Fees Modification request. The Board recently met and is recommending the City Commission modify Recreation Registration Fees for sports activities. The Recreation Department surveyed a number of communities and recommends modifying Recreation Fees.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ephriam, the Commission voted unanimously to approve the registration fee modification request.

Jim Dean spoke to the Commission about the Grant Administration & Engineering Services. Talked topics were Grant #M0047 Hometown Revitalization Project, Grant #M0101 Portable Water Project and Grant #M0105 Storm Water Project.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ward, the Commission voted unanimously to approve the Grant Agreement and authorize them to be signed.

Paul Donofro spoke to the Commission about Change order NO. 11, Peel Building Rehabilitation Project. There has been numerous delays with the project due to supply chain issues for critical materials. The change order includes direct purchases, additional work and addition construction days needed.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ward, the

Commission voted unanimously to approve the Change Order NO. 11.

Jim Dean spoke to the Commission about the Apron Rehabilitation Project. The City of Marianna was awarded grant funding through the Florida Department of Transportation (FDOT) to design and rehab the apron at Marianna Airport Commerce Park. The project was bid with only one bid received from Pettibone Concrete Construction, Inc.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ward, the Commission voted unanimously to award to the responsive bidder Pettibone Concrete Construction, Inc. and to proceed and execute the task order.

Jim Dean spoke to the Commission about the MOU- Use of emergency support function 17 equipment. Fire Chief Hall went into detail about the MOU and stated that the MOU will allow Marianna Fire & Rescue to be loaned a cache of equipment to support the functions of ESF 17.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ward, the Commission voted unanimously to approve the MOU for Use of Emergency Support Function 17 equipment.

Commissioner Ephriam asked about how the City gets out information and stated that we should utilize social media more to get out information to the public.

City Attorney, Matt Fuqua spoke to the Commission about the New Market Tax Credits (NTC) & CDBG-HR Engagement Letter- Davis Business Advisory Services, PLLC. The City of Marianna has been asked to participate in a NTC transaction. If successful the City could benefit by being awarded approximately One Million Dollars.

Upon a motion by Commissioner Roberts, with a second by Commissioner Williams, the Commission voted unanimously to participate in the NTC transaction.

Jim Dean spoke to the Commission about the City Of Marianna Summer Work Schedule. Asking the Commission to allow City staff to go on a modified work schedule for the summer, ending in September. If allowed by each department head, City employees have the option to work four 10 hours days.

Upon a motion by Commissioner Ephriam, with a second by Commissioner , the Commission voted unanimously to approve the modified work schedule.

Jim Dean spoke to the Commission about the Black & Gold Gala Celebration, Proclamation, Honoring Dr. Samuel C. Tolbert and Wayne Herring. The City of Marianna will recognize Saturday, June 25, 2022, be declared Wayne Herring Day and Dr. Samuel C. Tolbert, Jr. be recognized for his accomplishments in the Religious, Civic and Social realms.

Upon a motion by Commissioner Ephriam, with a second by Commissioner Roberts, the Commission voted unanimously to approve the Proclamation request.

There being no further business, the meeting was adjourned.

Mayor-Commissioner

Attest:

City Clerk