

AMENDMENT NO. 2 TO
NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT AND
CITY OF MARIANNA, FLORIDA
GRANT AGREEMENT
TARA ESTATES SEWER PROJECT
GRANT AGREEMENT NO. 22-009

This Amendment No. 2 (“Amendment No. 2”) is made to that certain Grant Agreement No. 22-009 (“Agreement”) by and between the Northwest Florida Water Management District (“District”), a public entity created by Chapter 373, Florida Statutes, as amended, with an address of 81 Water Management Drive, Havana, Florida 32333, and The City of Marianna, Florida (“Grantee”), a Florida municipality, with an address of 2898 Green Street, Marianna, FL 32446, to provide financial assistance for the Tara Estates Sewer Project (Project).

WHEREAS, the Grantee has requested a budget reallocation for the Project; and,

WHEREAS, an amendment to the Agreement is needed to provide additional funding to complete the Project; and,

WHEREAS, the parties have agreed to amend the Agreement as set forth herein.

NOW, THEREFORE, the parties hereto agree as follows:

1. Paragraph 3A is hereby deleted in its entirety and replaced with the following:

A. The District agrees to provide reimbursement funding not to exceed two-million six-hundred twenty-two thousand seven-hundred seventy dollars and 30/100 (\$2,622,770.30) or the final cost to complete the project (The “Project”), whichever is less, for approved expenses in support of the Project, as described in **Attachment A**. It is understood that any additional funds necessary for the completion of this Project are the responsibility of the Grantee.

2. Attachment A, Grant Work Plan is hereby deleted in its entirety and replaced with the following:

ATTACHMENT A
GRANT WORK PLAN

PROJECT TITLE: Tara Estates Sewer Project

PROJECT LOCATION: The Project will be located in the Tara Estates community, within Jackson County; Lat/Long (30.7989, -85.2319).

PROJECT BACKGROUND: Tara Estates is across from the Caverns State Park on the west bank of the Chipola River. The Chipola River has over 60 freshwater springs, the largest of any river in Northwest Florida. The Sandbag Spring, a 3rd magnitude spring, is located three-quarters of a mile downstream of the subdivision. The Blue Hole Spring, a 2nd magnitude spring, is located one and one-half miles upstream of the subdivision. The State of Florida previously installed a central sewer system within the state park to protect the water quality of the river. The discharge force main for Caverns Park sewer system runs along Fish Hatchery Road. The proposed sewer system will connect to the existing force main at Angela Drive, the entrance to the Tara Estates subdivision.

PROJECT DESCRIPTION: The Grantee will manage the abandonment of approximately 17 existing septic systems and construction of approximately 2,101 linear feet (LF) of 8-inch PVC gravity sewer main, 8 associated manholes, 20 gravity sewer service connections, 1,096 LF of 4-inch PVC force main, 1 pressure gauge data logger, 1 force main valve, and associated directional bores, within the right-of-way. On lot services will consist of nearly 5,000 LF of 4-inch PVC gravity sewer. There will be approximately 20 service connections, 17 to existing homes and 3 to vacant lots, which will include a gravity sewer connection to the existing residence, septic tank disconnections, abandonment of the existing septic tank, and site restoration. These services will occur within Tara Estates and along the banks of the Chipola River.

TASKS AND DELIVERABLES: All documentation should be submitted electronically unless otherwise indicated.

PAYMENT REQUEST SCHEDULE: Grantee may submit payment requests for cost reimbursement of expended costs, but no more frequently than once per month. Interim deliverable(s) and/or final deliverable(s) must be submitted and accepted in writing by the District's Project Manager prior to payment request approval. If partial payment is requested prior to completion of tasks below, interim deliverables must be included with a narrative summary of task progress and indication of percent complete.

Task 1: Design and Permitting

Deliverables: The Grantee will complete the design of the Tara Estates Sewer Extension and obtain all necessary permits for construction of the project. The Grantee's contractor will also purchase a hot tapping saddle that is necessary for installing a pressure gauge data logger to complete the design.

Documentation: The Grantee will submit: 1) a signed acceptance of the completed work to date, as provided in the Grantee's Certification of Payment Request; and 2) a summary of design activities to date, indicating the percentage of design completion for the time period covered in the payment request. For the final documentation, the Grantee will also submit a copy of the design completed with the funding provided for this task and a list of all required permits identifying issue dates and issuing authorities.

Performance Standard: The District's Grant Manager will review the documentation to verify that the deliverables have been completed as described above. Upon review and written acceptance by the District's Grant Manager, the Grantee may proceed with payment request submittal.

Payment Request Schedule: The Grantee may submit a payment request for cost reimbursement no more frequently than monthly.

Task 2: Bidding and Contractor Selection

Deliverables: The Grantee will prepare a bid package, publish a public notice, solicit bids, conduct pre-bid meetings, and respond to bid questions in accordance with the Grantee's procurement process, to select one or more qualified and licensed contractors to complete construction of the sewer extension.

Documentation: The Grantee will submit: 1) the public notice of advertisement for the bid; 2) the bid package; and 3) a written notice of selected contractor(s).

Performance Standard: The District's Grant Manager will review the documentation to verify that the deliverables have been completed as described above. Upon review and written acceptance by the District's Grant Manager, the Grantee may proceed with payment request submittal.

Payment Request Schedule: The Grantee may submit a payment request for cost reimbursement following the conclusion of the task.

Task 3: Project Management

Deliverables: The Grantee will perform project management, including field engineering services, construction observation, site meetings with construction contractor(s) and design professionals, and overall project coordination and supervision.

Documentation: The Grantee will submit interim progress status summaries including summary of inspection(s), meeting minutes, and field notes, as applicable.

Performance Standard: The District's Grant Manager will review the documentation to verify that the deliverables have been completed as described above. Upon review and written acceptance by the District's Grant Manager, the Grantee may proceed with payment request submittal.

Payment Request Schedule: The Grantee may submit a payment request for cost reimbursement no more frequently than monthly.

Task 4: Construction

Deliverables: The Grantee will construct the Tara Estates sewer extension in accordance with the construction contract documents.

Documentation: The Grantee will submit: 1) a copy of the final design; 2) a signed acceptance of the completed work to date, as provided in the Grantee's Certification of Payment Request; and 3) a signed Engineer's Certification of Payment Request.

Performance Standard: The District's Grant Manager will review the documentation to verify that the deliverables have been completed as described above. Upon review and written acceptance by the District's Grant Manager, the Grantee may proceed with payment request submittal.

Payment Request Schedule: The Grantee may submit a payment request for cost reimbursement no more frequently than monthly.

Task 5: Connection to Central Sewer

Deliverables: The Grantee will properly abandon the septic systems and connect approximately 17 single family residences and approximately 3 vacant lots to a central sanitary sewer system for wastewater treatment by the City of Marianna's wastewater treatment facility.

Documentation: The Grantee will submit: 1) a signed acceptance of the completed work to date, as provided in the Grantee's Certification of Payment Request; 2) a list of addresses and types of the properties connected; and 3) proof of septic abandonment and connection for each property, as evidenced by copies of invoices for the abandonments and connections by a licensed plumber, utility contractor, or building contractor.

Performance Standard: The District's Grant Manager will review the documentation to verify that the deliverables have been completed as described above. Upon review and written acceptance by the District's Grant Manager, the Grantee may proceed with payment request submittal.

Payment Request Schedule: The Grantee may submit a payment request for cost reimbursement no more frequently than monthly.

PROJECT TIMELINE & BUDGET DETAIL: The tasks must be completed by, and all documentation received by, the corresponding task end date. Cost reimbursable grant funding must not exceed the budget amounts as indicated below.

Task No.	Task Title	Budget Category	Grant Amount	Task Start Date	Task End Date
1	Design and Permitting	Contractual Services	\$101,080.00	07/1/2020	6/30/2025
2	Bidding and Contractor Selection	Contractual Services	\$3,000.00	07/1/2020	6/30/2025
3	Project Management	Contractual Services	\$260,328.00	07/1/2020	6/30/2025
4	Construction	Contractual Services	\$2,083,723.30	07/1/2020	6/30/2025
5	Connection to Central Sewer	Contractual Services	\$174,639.00	07/1/2020	6/30/2025
Total:			\$ 2,622,770.30		

3. In all other respects, the Agreement and attachments relative thereto, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Amendment No. 2 on the day and year last written below.

**NORTHWEST FLORIDA WATER
MANAGEMENT DISTRICT**

CITY OF MARIANNA, FLORIDA

By: 
Lyle Seigler, Executive Director

By: _____
William H. Long, City Manager

Date: 3/15/2023

Date: _____

EXHIBIT – 1

FUNDS AWARDED TO THE RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

Note: If the resources awarded to the recipient represent more than one federal program, provide the same information shown below for each federal program and show total federal resources awarded

Federal Resources Awarded to the Recipient Pursuant to this Agreement Consist of the Following:					
Federal Program A	Federal Agency	CFDA Number	CFDA Title	Funding Amount	State Appropriation Category
				\$	
Federal Program B	Federal Agency	CFDA Number	CFDA Title	Funding Amount	State Appropriation Category
				\$	

Note: Of the resources awarded to the recipient represent more than one federal program, list applicable compliance requirements for each federal program in the same manner as shown below:

Federal Program A	First Compliance requirement: i.e.: (what services of purposes resources must be used for)	
	Second Compliance requirement: i.e.:(eligibility requirement for recipients of the resources)	
	Etc.	
	Etc.	
Federal Program B	First Compliance requirement: i.e.: (what services of purposes resources must be used for)	
	Second Compliance requirement: i.e.: (eligibility requirement for recipients of the resources)	
	Etc.	
	Etc.	

Note: If the resources awarded to the recipient for matching represent more than one federal program, provide the same information shown below for each federal program and show total state resources awarded for matching.

State Resources Awarded to the Recipient Pursuant to this Agreement Consist of the Following <u>Matching</u> Resources for Federal Programs:					
Federal Program A	Federal Agency	CFDA	CFDA Title	Funding Amount	State Appropriation Category
Federal Program B	Federal Agency	CFDA	CFDA Title	Funding Amount	State Appropriation Category

Note: If the resources awarded to the recipient represent more than one state project, provide the same information shown below for each state project and show total state financial assistance awarded that is subject to section 215.97, F.S.

State Resources Awarded to the Recipient Pursuant to this Agreement Consist of the Following Resources Subject to Section 215.97, F.S.:						
State Program A	State Awarding Agency	State Fiscal Year ¹	CSFA Number	CSFA Title or Funding Source Description	Funding Amount	State Appropriation Category
Original Agreement	Department of Environmental Protection	2020-2021	37.052	Florida Springs Grant Program - LI 1634	\$ 1,125,500.00	087870
Amendment 2	Department of Environmental Protection	2022-2023	37.052	Florida Springs Grant Program - LI 1657	\$ 1,497,270.30	087870
State Program B	State Awarding Agency	State Fiscal Year ²	CSFA Number	CSFA Title or Funding Source Description	Funding Amount	State Appropriation Category

Total Award					\$ 2,622,770.30	
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Note: List applicable compliance requirement in the same manner as illustrated above for federal resources. For matching resources provided by the Department for DEP for federal programs, the requirements might be similar to the requirements for the applicable federal programs. Also, to the extent that different requirements pertain to different amount for the non-federal resources, there may be more than one grouping (i.e. 1, 2, 3, etc.) listed under this category.

For each program identified above, the recipient shall comply with the program requirements described in the Catalog of Federal Domestic Assistance (CFDA) [<https://sam.gov/content/assistance-listings>] and/or the Florida Catalog of State Financial Assistance (CSFA) [<https://apps.fldfs.com/fsaa/searchCatalog.aspx>], and State Projects Compliance Supplement (Part Four: State Projects Compliance Supplement [https://apps.fldfs.com/fsaa/state_project_compliance.aspx]). The services/purposes for which the funds are to be used are included in the Agreement's Grant Work Plan. Any match required by the Recipient is clearly indicated in the Agreement.

¹ Subject to change by Change Order.

² Subject to change by Change Order.