

City of Marianna
Regular City Commission Meeting
March 7, 2023
6:00 PM

The City of Marianna met for a regular meeting on the above date and time. Mayor Kenneth Hamilton called the meeting to order. City Clerk Kimberly Applewhite called roll. Members present were, Mayor Kenneth Hamilton, Allen Ward, II, Travis Ephriam, Rico Williams and John Roberts.

Mayor Hamilton gave the invocation and led the Pledge of Allegiance.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ephriam, the Commission voted unanimously to approve the agenda.

Upon a motion by Commissioner Ephriam, with a second by Commissioner Williams, the Commission voted unanimously to approve the minutes for February 7th regular commission meeting and February 17th special meeting.

Marianna Health and Rehab Administrator Melinda Gay spoke to the Commission about their census reports. December census was 89.6%, January was 91.37% and February was 95.8%. Mrs. Gay stated that the new legislation started and it's had a positive impact come from the qualified medication aid such as the relief of work and labor force.

Mayor Hamilton recognized the following City employees for the years of service;

Crystal Early - 20 Years
Sharissa Harvey - 20 Years
Toquanna Mitchell – 5 Years

At this time, Mayor Hamilton opened the public forum. Giving the audience the opportunity to comment on any subject not on the agenda.

Mr. Kyle Mercer spoke to the commission about possibly proposing an ordinance allowing city residents to have and obtain livestock, such as chickens for personal use. Mayor Hamilton and Commissioner Roberts stated that the monitoring on number of chickens per household and keeping up with the sanitation regulations is not feasible, along with most lots' sizes within the city.

The president and CEO of the Gilmore Academy Mr. Grandy Snell spoke to the commission about kick-a-ball, April 1st starts the new season. Mr. Snell stated that the snack bar is up and operating since to roof leak has been fixed. Mr. Snell request that the academy remove one link of the fence to widen the entrance some at no cost to the city and the two stand-alone portables will be removed from the property soon. Open gym dates were changed to the hours of 1pm – 5pm. More people would attend, if transportation was not scares, the academy is still waiting on the bus. City of Marianna IT technician Stephen Houlihan, has donated his time after hours to help set up computers, printers and projectors at the academy for the students.

Mrs. Horn wished City Manger Jim Dean good luck on his future endeavors.

Mr. Willie Mack asked the commission if there would be a grand opening for the building project on Old Cottondale Road. Mr. Dean stated that he would get the contact information for him to call and ask about any grand opening.

Mr. Joe Wilson, since the last meeting when he requested that the railroad crossings needed fixing, he received the same letter that was sent to Florida Gulf & Atlantic Railroad, LLC. He just wanted to state that the city should stop paying for maintenance services since the railroads are not being serviced.

The public forum was closed.

At this time, Mayor Hamilton opened the public hearing.

City Manager Jim Dean read Ordinance #1144 SSA 2022-03 by title, second reading; AN ORDINANCE AMENDING ORDINANCE 812, WHICH ADOPTED THE CITY OF MARIANNA COMPREHENSIVE PLAN AND ORDINANCE 1142, WHICH AMENDED THE CITY OF MARIANNA COMPREHENSIVE PLAN AND FUTURE LAND USE MAP TO PROVIDE FOR THE ADOPTION OF A CERTAIN SMALL-SCALE FUTURE LAND USE MAP AMENDMENT (SSA 2023-03) TO THE CITY OF MARIANNA COMPREHENSIVE PLAN; PROVIDING FOR SEVERABILITY AND FOR REPEALER; PROVIDING FOR AN EFFECTIVE DATE.

Upon a motion by Commissioner Roberts, with a second by Commissioner Williams, the commission voted unanimously to approve the adoption of Ordinance #1144.

City Manager Jim Dean read Ordinance #1145 by title, second reading; AN ORDINANCE AMENDING ORDINANCE NO. 815, WHICH ADOPTED THE CITY OF MARIANNA LAND DEVELOPMENT REGULATIONS AND ORDINANCE 1143, WHICH AMENDED THE CITY OF MARIANNA LAND DEVELOPMENT REGULATIONS TO PROVIDE FOR A ZONING DISTRICT CHANGE TO THE ADOPTED ZONING DISTRICT MAP OF THE CITY OF MARIANNA, FLORIDA; PROVIDING FOR SEVERABILITY AND FOR REPEALER; PROVIDING FOR AN EFFECTIVE DATE.

Upon a motion by Commissioner Ephriam, with a second by Commissioner Ward, the commission voted unanimously to approve the adoption of Ordinance #1145.

City Manager Jim Dean read Ordinance #1146 by title, second reading; AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF MARIANNA, FLORIDA, RELATING TO THE CITY OF MARIANNA AMENDING CHAPTER 70 UTILITIES OF THE CITY OF MARIANNA CODE; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ephriam, the commission voted unanimously to approve the adoption of Ordinance #1146.

City Manager Jim Dean read Ordinance #1147 by title, first reading; AN ORDINANCE OF THE CITY OF MARIANNA, FLORIDA AMENDING ARTICLE 5 OF THE LAND DEVELOPMENT CODE, AS AMENDED BY ORDINANCE NO. 863, WHICH WAS ADOPTED FEBRUARY 2, 1999; AMENDED BY ORDINANCE NO 893, WHICH WAS ADOPTED ON APRIL 2, 2002; AND FURTHER AMENDED BY ORDINANCE NO. 899, WHICH WAS ADOPTED ON SEPTEMBER 3, 2002, AS AMENDED BY ORDINANCE 959 WHICH WAS ADOPTED ON OCTOBER 7, 2008; AS AMENDED BY ORDINANCE 1063, WHICH WAS ADOPTED ON AUGUST 4, 2013; DEALING WITH SIGN REGULATIONS; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

Upon a motion Commissioner Roberts, with a second by Commissioner Williams, the commission voted unanimously to approve to advertise for the second reading.

Jim Dean spoke to the commission about the major development order for the City of Marianna Public Safety Building. The proposed development is approximately 19,900 square feet government building and related infrastructure at 2890 Green Street.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ephriam, the commission voted unanimously to approve the Major Development order for the City of Marianna Public Safety Building.

The City of Marianna was approved for grant funding by Legislature to repair or replace the water and wastewater infrastructure on market street from Caledonia to Madison Street. Approval is needed in order to move forward with the approval by FDEP.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ephriam, the commission voted unanimously to approve and execute Grant Agreement LPA0324.

The City of Marianna has a continuing contract with DHM for engineering and resident inspection services. DHM has provided a proposed task order for the engineering and design of the rehabilitation and replacement of water and sewer infrastructure in Market Street between Madison and Caledonia.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ephriam, the commission voted unanimously to approve and execute proposed task order from DHM.

The City of Marianna has an interlocal agreement for Mainstreet functions through Jackson County Chamber. During the previous commission meeting, the commission approved working with Mainstreet to provide services associated with overseeing rentals of City facilities including Lafayette Landing, First Bank Building, Madison Park Pavilion, Farmers Market and Madison Park. An amendment has been developed for the current agreement.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ephriam, the commission voted unanimously to approve Amendment 1 for the Interlocal Agreement.

Marianna Health and Rehab Center has had Independent Certified Public Accounting Services for financial reporting and Medicare and Medicaid cost reporting. Renewal of the engagement letter is needed for these services, with no changes.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ephriam, the commission voted unanimously to approve the engagement letter renewal with Richards, Mitchell & Cross, PA for independent certified public accounting services.

Public Works Department is requesting to surplus four vehicles as nominated by the Marianna Police Department. The vehicles are as follows, 2000 Chevrolet Truck, 2006 Toyota Camry, 2007 Ford Crown Vic, 2010 Ford F150.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ephriam, the commission voted unanimously to approve to surplus the four described vehicles and to take them to auction.

The City of Marianna has been identified in the FDEP SRF priority funding list to receive a 0% interest loan at \$35,000.00 to fund planning and engineering report to install AMR for all Cities water meters. In order to participate, an application along with Resolution 2023-018 must be submitted.

Upon a motion by Commissioner Roberts, with a second by Commissioner Williams, the commission voted unanimously to approve Resolution 2023-018 to authorize the City to make application for funding.

The City of Marianna Treatment Plant's construction was scheduled to be completed by April 15, 2023 and is almost complete, but needs extra time. Per the agreement, an amendment is required to provide the city extra time to complete the construction.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ephriam, the commission voted unanimously to approve Amendment No. 1, Loan Agreement WW320252 and Grant Agreement SG320253.

The city entered into an MOU with Florida Division of Emergency Management over three years ago to allow FDEM the use of specific areas at the airport for staging purposes during natural disasters. FDEM would like to renew the MOU.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ephriam, the commission voted unanimously to approve the MOU renewal with FDEM.

The City of Marianna was awarded funding for rehabilitating the apron at the airport for removal, compaction and concrete replacement. During the construction, due to inclement weather the pours were split up over multiple day. NOVA, the testing company was required to make more trips. Based on the additional trip, NOVA it rose the additional service cost by \$1,877.50 and AVCON is requesting an amendment to their task order.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ephriam, the commission voted unanimously to approve the Task Order #2, Amendment 1, to pay the additional cost.

DEO has requested that the City of Marianna to review and approve the second amendment to the CDBG-DR/HMGP match grant that will replace section 3, Period of Agreement.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ephriam, the commission voted unanimously to approve Amendment #2 – Agreement #M0139.

Florida Gas Utility (FGU) has proposed an agreement for a discounted gas opportunity. The long-term discounted gas supply has been strong and with producing the highest discounts ever. This opportunity is not too better FGU, it's to produce a firm gas supply. Though there are no guarantees as to what the next transaction will produce. If the City enters into the agreement with FGU, the city will get a 45-cent discount per dekatherm of gas purchased.

Upon a motion by Commissioner Roberts, with a second by Commissioner Ward, the commission voted unanimously to approve transactions 2023A and 2023B gas service agreements with FGU.

Commissioner Ephriam thanked Mr. Jim Dean for his time as City Manager.

Commissioner Williams also thanked Mr. Dean for his forward thinking and that he appreciates all his hard work.

Commissioner Roberts as well thanked Mr. Dean and welcomed new City Manager Mr. William Long.

City Attorney Matt Fuqua stated that it's been great working with Mr. Dean and looks forward to working with Mr. Long as he takes over.

City Manager Jim Dean spoke to the commission about how the legislatures are going after sovereign immunity for cities and the state of Florida and changing the sovereign immunity limit from

\$200,000.00 to \$2.5 million. This would kill rural communities. Letter will be drafted and needing to be signed by each commissioner to be sent out to the State legislature and the Governor.

Mr. Dean asked the commission to vote on the offer letter that commission and Mr. William Long has reviewed and agreed on.

Upon a motion by Commissioner Williams, with a second by Commissioner Roberts, the commission voted unanimously to approve the offer letter for new City Manager Mr. William Long.

Mr. Dean invited the commission to attend the "Last Nail" ceremony for City worker Demarco Graham and celebrate him and his new home on March 9, 2023.

Mr. Dean stated that we are in a time where we have never seen a struggle for work force, that we currently see now. Trying to retain the current employees, Mr. Dean has put together an employee retention plan, for employees that have well diverse expertise and qualifications to keep around and further spread their knowledge and skills. This topic will be spoken on in the next meeting, April 4, 2023.

There being no further business, the meeting was adjourned.

Attest:

Mayor-Commissioner

City Clerk